

MINUTES

SPECIAL COUNCIL MEETING

Mountain View County

Minutes of the Special Council Meeting held on Monday, January 15, 2018, in the Council Chamber, 1408 Twp Rd. 320, Didsbury, AB.

PRESENT: Councillor A. Aalbers (Deputy Reeve), Chair
Councillor D. Fulton
Councillor G. Harris
Councillor P. Johnson

ABSENT: Reeve B. Beattie
Councillor A. Kemmere
Councillor D. Milne

IN ATTENDANCE: J. Holmes, Chief Administrative Officer
C. Atchison, Director, Legislative, Community, and Agricultural Services
R. Baker, Director, Operational Services
R. Beaupertuis, Director, Corporate Services
M. Bloem, Director, Planning and Development Services
G. Eyers, Executive Assistant

CALL TO ORDER: Deputy Reeve Aalbers called the meeting to order at 9:00 a.m.

Council and staff were introduced.

Deputy Reeve Aalbers confirmed that the Special Meeting was called to deal with the 2018 Budget.

AGENDA RC18-030 Moved by Councillor Fulton
That Council adopt the agenda of the Special Council Meeting of January 15, 2018.

Carried.

NEW BUSINESS
2018 Budget

Rob Beaupertuis provided information regarding:

- Consolidated Statement of Operations for the 2018 Budget
- Contingency
- Property Tax Forecast
- Revenue variances
- Council Budget – remuneration and ongoing training
- As presented, with the 2% increase in milrate, the budget is balanced
- Two major risks to the budget are; (1) property assessments are just a forecast right now and could change +/- a couple of hundred thousand \$ and (2) changes to grant funding. Currently there are agreements in place for grant funding but the Province always reserves the right to alter those based on their budgets
- Environmental liability funding is now spread out over the monitoring the operations budget under shop contamination

ADOPTED

monitoring (page 59) and the additional environmental liability management of 200k\$ (page 60). More information was requested to consolidate the environmental projects with respect to liability and identify what funding is required to hire a contractor to develop an environmental liability plan, set up a Master service agreement for ongoing environmental monitoring and supporting a post closure fund

- Recommend to the Audit Committee that a review of the Olds/Didsbury airport and Sundre airport be part of the audit scope for 2018 and 2019.

Council requested a breakdown for the Council Convention and Training Budget including conventions and training. Bring back 2017 training costs for Councillors after the election.

Rob Beaupertuis provided further information regarding:

- CAO Budget - Personnel costs and requirements to fulfill service levels
- Bring forward a lost time report – Injuries and illness
- Finance Budget – Tax collection; tax penalties; and bad debt expenses
- Assessment classifications and requisitions
- Planning and Development – IDP and ASP reviews

Recess and Reconvene

Deputy Reeve Aalbers recessed the meeting at 10:25 a.m. and reconvened at 10:37 a.m.

Deputy Reeve Aalbers noted that comments regarding the draft budget had been received from Councillor Kemmere and circulated to the Council. Reeve Beattie and Councillor Milne also provided written comments.

Jeff Holmes provided further information regarding:

- Legislative Services – Revenues, Patrol Expenses, staffing levels, and vehicles
- Agricultural Services Land Management – Building amortization, ASB Tour, mowing, and funding of Agricultural Services Board Grants
- Community Services – Recreation grants and Fire Capital
- No changes to Operating for Recreation, Library and Reserve Funding
- Council request that a report on revenue from solar
- Expenses, Staffing, and Community Hall Program
- Enhanced Policing and Peace Officer Programs to be reviewed at the upcoming Council Workshop – Change name on budget to Rural Crime Reduction Initiatives
- FCSS Grants

Ron Baker provided information regarding:

- Operational Services – Staffing and succession plan
- Consolidate remediation and site monitoring costs
- Bring forward an overview of the environmental monitoring program and costs

- Airports – Audit of Airport budgets to be brought back to the Audit Committee for discussion

Rob Beauptuis provided information regarding:

- Planned reserve additions

Council discussed the following:

- The format and presentation of the budget
- Property tax forecast
- Discussion on 1% contingency as per policy 1009 being included in the budget
- Historically we have not gone over budget and therefore this contingency has not been needed. In the 2018 budget, the Departments have reduced their contingencies within their own departmental budgets and therefore this 1% was added to account for all department contingencies. Direction was given to leave it in the budget until all of Council discusses it
- Operational services - Difficult budgeting process for 2018 due to the consolidation of GLs (general ledgers) which made budget 2017 to budget 2018 comparison difficult
- Operational Services succession planning is built into the budget to support the back-up foreman positions
- Environmental liability funding is now spread out over the monitoring in the operations budget and the additional environmental liability management project for 2018. More information was requested to consolidate the environmental projects into one location within the budget.

ADJOURNMENT

Deputy Reeve Aalbers adjourned the Special Council Meeting of January 15, 2018 at 12:06 p.m.

Chair

I hereby certify these minutes are correct.

Chief Administrative Officer