



Have questions or  
need help?  
Mountain View County  
staff is available  
to assist you with  
your inquiries.

You can also follow us  
on  
Twitter: @MVCounty

## Please Remember

- The purpose of a Public Hearing is to provide members of the public an opportunity to address Council before a decision is made.
- Please ensure your presentation is organized and to the point. Time for presentations is limited to five minutes (additional time may be considered).
- Council may ask you questions regarding your presentation.
- Once you have made your presentation and closing remarks, you will not have another opportunity to address Council, unless you are asked a direct question.



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MVC (08/08)

## INFORMATION ON PUBLIC HEARINGS



**Mountain View**  
C O U N T Y

# Mountain View County Information on Public Hearings

## Public Hearings

Pursuant to the Municipal Government Act, the County must hold a Public Hearing before Council when amending a Statutory Plan or Land Use Bylaw of the County. At this Public Hearing, members of the public are provided the opportunity to address Council with their concerns or their support of the application.

Public Hearings are advertised in the local newspaper for a period of 2 consecutive weeks prior to the Public Hearing. Public Hearings are held on the 2nd and 4th Wednesdays of the month at or after 9:00 a.m. at the County Office in the Council Chambers at 1408 – Township Road 320, Didsbury, Alberta.

Public Hearings are required when there has been an application to have a property rezoned or redesignated from one land use classification to another. After the County has had an opportunity to review a redesignation application, the matter will be scheduled for a Public Hearing. It will be at this Public Hearing that the redesignation will either be granted or denied by Council. If it is granted, the applicant may proceed with a subdivision and/or Development Permit application.

Applicants and adjacent land owners will receive notice of the Public Hearing for a redesignation.

If you would like to address Council, either in support of the application or opposed to the application, you may do so at the Public Hearing.

When you are presenting to Council, you will be required to state your name (and spelling of your name), location of residence and whether you are speaking on your own behalf or for a group. Presentations are limited to five minutes; a request for additional time may be made and considered by the Chair.

If there is a group of people with the same concern(s), it is preferred that one person make the presentation. If more than one person is going to address Council, subsequent presentations should include new or additional information only so that concerns are not being repeated.

You may bring material to share with Council to the Public Hearing (minimum 12 copies). The recording secretary will collect it and provide it to Council and staff.

Please note that the Public Hearing will be recorded to assist with minute taking purposes only and the recording will be destroyed after the minutes are adopted. Accordingly, the recording will not be available for distribution. This is in accordance with Mountain View County Policy.

## Format for Public Hearing

1. The Chair will read the proposed Bylaw and open the Public Hearing.
2. Planning and Development Services will provide a presentation and their position on the redesignation.
3. The Applicant or designate is provided with the opportunity to speak to their application.
4. Individuals in the gallery will be provided the opportunity to provide comments in the following order:
  - i. In favour of the application;
  - ii. Opposed to the application.
5. Council is provided the opportunity to ask questions.
6. Planning and Development Services is provided the opportunity for closing comments.
7. The Applicant is provided the opportunity for closing comments.
8. Council can ask questions of *any* presenter.
9. The Chair will close the Public Hearing. At this point, no new information can be given.
10. Council will consider a motion to give the Bylaw second reading.
11. Council will discuss the merits of the application after the Public Hearing is closed. Questions may *only* be asked on process/clarification of information provided.
12. Council will vote on the motion.
13. If the second reading is approved, then third reading will be moved and voted on. (Note: In certain circumstances, the third reading may be deferred to another meeting in order to amend the Bylaw should Council instruct.)