

MINUTES

SUNDRE AIRPORT CONCEPT PLAN REVIEW

MOUNTAIN VIEW COUNTY

Minutes of the Sundre Airport Concept Plan Review Meeting held on Wednesday, December 04, 2024, in the Council Chamber, 10 - 1408 Twp Rd 320, Didsbury, AB.

**PRESENT**

D. Bell, Aviation Advisory Committee/Chair  
G. Bradley, Aviation Advisory Committee  
T. Thomas, Aviation Advisory Committee  
G. Botheras, Public Member  
S. Duncan, Public Member  
L. Volk, Public Member  
R. Warnock, Town of Sundre  
A. Aalbers, Councillor  
A. Miller, Councillor

**IN ATTENDANCE**

M. Bloem, Director, Planning & Development Services/Secretary for the Sundre Airport Concept Plan Review Steering Committee.  
R. Pohl, Planner  
B. Hutchings, Development Officer  
W. Doratty, Municipal Intern  
L. Craven, Recording Secretary

**CALL TO ORDER**

M. Bloem, called the meeting to order at 1:09 p.m.

**AGENDA**

SAC24-001

Moved by G. Bradley  
That the Steering Committee adopt the Agenda of the Sundre Airport Concept Plan Review for December 04, 2024.

Carried

**NEW BUSINESS**

7.1

**Introductions**

Introduction of Steering Committee members and County staff.

7.2

**Orientation**

Administration presented the Steering Committee orientation for the ASP and the Legislation, Hierarchy of Plans & Planning Process. The Terms of Reference, Steering Committee Roles & Responsibilities were discussed along with the Maps of Statutory Plans and the Land Use Bylaw.

- The Concept Plan was explained to the Steering Committee.
- The six topics of review from the Terms of Reference were presented and clarified to the Committee.
- Administration clarified that the 2024 Provincial flood mapping will take precedence over previous studies.
- Roles and responsibilities were presented to the Steering Committee and Administration.
- The stages of the project were displayed to the Steering Committee.

### 7.3

#### **Appointment of Chair & Vice Chair**

Secretary, M. Bloem, called once for the nominations for the position of Chair for the Sundre Airport Concept Plan Review Steering Committee.

Secretary, M. Bloem called for nominations a second and third time. T. Thomas nominated D. Bell for chair. D. Bell accepted the nomination. Secretary, M. Bloem declared the nominations closed.

Secretary, M. Bloem declared D. Bell as the Chair of the Sundre Airport Concept Plan Review Steering Committee.

Chair D. Bell, called once for the nominations for the position of Vice-Chair for the Sundre Airport Concept Plan Review Steering Committee.

T. Thomas nominated G. Bradley as Vice-Chair. G. Bradley accepted the nomination.

Chair D. Bell called for nominations a second and third time. Chair D. Bell declared the nominations closed.

Chair D. Bell declared G. Bradley as the Vice-Chair of the Sundre Airport Concept Plan Review Steering Committee.

### 7.4

#### **Sundre Airport Concept Plan Review Background Information**

Administration presented the Concept Plan Background Information as outlined in the agenda package. Existing Key Policies, existing Land Use Zoning, Provincial Gravel Deposit and Flood Hazard mapping, and Environmentally Significant Areas (ESA's) were discussed. The Existing Future Land Use Concept Map from the South McDougal Flats Area Structure Plan (ASP) was reviewed along with subdivision and development trends for the ASP area. The following highlights key considerations and discussion:

- The process to develop the Concept Plan will include an in-depth review of all elements that will consider what was learned through the process of adopting the Olds-Didsbury ASP, as well as an inventory of airport development, services, zoning, and compatible business uses. The Land Use Bylaw's Aerodrome Protection Zone Overlay maps and S-AP Airport District will also be reviewed with recommendations for the updates.

2:15 meeting break  
2:25 meeting resumed

- Administration shared the new Height Limitation, Noise Exposure Projection, and Outer Surface mapping that will be used for the Concept Plan and for updating the Land Use Bylaw.
- Request that the Height Limitation map be changed to include both feet and meters.
- Within the Noise Exposure Projection Contours draft report by HM Aero there is limited use of the grass cross strip which reflects a smaller nuisance from noise in the noise exposure mapping.
- Usage may be greater for example twin otters fly into the grass cross strip occasionally for training purposes and the report may need to reconsider increased usage of the grass cross strip to consider additional noise exposure factors should be considered.

SAC24-002      Motion by G. Bradley  
Direct Administration to request HM Aero to consider adding the additional aircraft traffic (Twin Otters, Beaver and Turbine Helicopters) for Runway 06-24 to the model for Noise Exposure Projection Mapping.  
  
Carried.

SAC24-003      Motion by G. Bradley  
Direct Administration to ask HM Aero of potential impacts to the Noise Exposure Projections mapping if Runway 06-24 were paved and extended to the east to accommodate additional types of aircraft.  
  
Carried.

- Discussion on impact of communication towers, wind turbines and silos within the outer surface area.
- Sundre airport is not a certified airport, it is a registered aerodrome.
- Administration shared map of the Airside and Groundside of the airport based on the proposed uses in the Airport District of the Land Use Bylaw. This map will be updated with the assistance of G. Bradley.

7.5      Next Steps

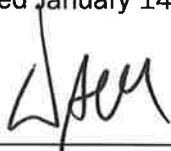
- Administration will add to the height restriction map feet and meters. The mapping will also show the elevation above the ground.
- Administration will work with G. Bradley to update the map of airside and groundside roadways and uses.

- Next meeting - January 14<sup>th</sup> @ 1:00 p.m. and the following meeting February 25<sup>th</sup> @ 1:00 p.m.
- Agendas will be shared the Friday before the meeting.
- Members will be paid kms for attending meetings, the kms are for a round-trip and will be paid out quarterly. Members will email Lynn if they wish to be paid mileage.

**ADJOURNMENT**

Meeting adjourned at 3:30 p.m.

Adopted January 14, 2025



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Chair

I hereby certify these Minutes are correct.