



Mountain View
C O U N T Y

SIGN APPLICATION

10-1408 Twp. Rd. 320, Postal Bag 100, Didsbury, AB Canada TOM 0W0
T 403.335.3311 F 403.335.9207 Toll Free 1.877.264.9754
www.mountainviewcounty.com

Date:

PLDP

Discretionary Permitted

Submission Requirements for Sign Application

Application form	Site Plan
Sign Permit fees	Sketch of proposed sign
Certificate of Title dated within 30 days of the date of your application submission	Applicant's signature
Copy of Development Permit (if applicable)	Registered Landowner's signature(s) (if required)

Contact Details

NAME OF APPLICANT(s):

Address:

Town/City:

Postal Code:

Phone #:

Alternate Phone #:

Email:

LANDOWNER(s) (if applicant is not the landowner):

Address:

Town/City:

Postal Code:

Phone #:

Alternate Phone #:

Email:

Existing Development on Site

Is the proposed sign related to an existing business on site?

Is there a Development Permit for the existing business?

If yes, provide Development Permit #

*** If there is no Development Permit for the existing business, a Development Permit will be required and the sign can be added to the Development Permit application.**

Location of Sign

RURAL ADDRESS:

LEGAL:	Section:	Township:	Range:	West of	Meridian
Plan:		Block:	Lot:	Parcel Size:	

Is the proposed sign within 1/2 of a mile (0.8 km) from a Provincial Highway?

If yes, a Sign Installation Permit may be required from Alberta Transportation.

Type of Sign

Check all that apply

Awning/Canopy	Gateway/Directional	Projecting	Wall
Fascia	Painted Wall	Pylon	Other - Describe:
Freestanding	Portable/Inflatable	Temporary	

* For information regarding signs, refer to Mountain View County's Business, Commercial, and Industrial Design Guidelines, section 1.1 - Definitions & Interpretation

Sign Details

How many signs proposed? Will the sign(s) be: Permanent Temporary

Dimensions: Length: Width: Height above ground:

Will the sign(s) be lit? If yes, describe the type of lighting (ie. overhead, backlit, neon) below

Wording on sign(s):

Attach a drawing of the proposed sign(s), drawn to a suitable scale, including:

Size, height, and other dimensions of the proposed sign(s), including supporting structures and securement
Details of sign content such as wording, lettering, graphics, color and design scheme, illumination, materials, etc.
Provide photographs or graphic designs if available

Abandoned Oil and Gas Well Information

Have you contacted the AER (Website) to determine if you have an abandoned oil and/or gas well?

- Is there an abandoned well on the property?
- If yes, identify it on your site sketch and provide the Name of Licensee:

We require a printout of the mapping from the AER Website. To get this information go to the following website:

<https://extmapviewer.aer.ca/AERAbandonedWells/Index.html>

Right of Entry Agreement

I hereby grant approval for Mountain View County staff to access the property for a Site Inspection:

Signature & Authorization Form

I,

confirm that the above information accurately describes the Sign Permit application for:

LEGAL:	Section:	Township:	Range:	West of	Meridian
Plan:		Block:	Lot:		

I am the registered owner(s) of the property as identified above

I am authorized by the registered owner(s) of the property, as an applicant, to obtain a Sign Permit as identified in this application

Date Signature of Owner

Date Signature of Owner

Date Signature of Authorized Applicant (if applicable)

The personal information on this form is being collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act (FOIP) for the purpose of reviewing and evaluating an application for Home Office Business. By providing the above personal information, the applicant consents to the information being made available to the public and Approving Authority in its entirety under Section 17(2) of the Alberta Freedom of Information and Protection of Privacy Act. Any inquiries relative to the collection or use of this information may be directed towards to: Mountain View County FOIP Coordinator 10-1408 – Twp Rd 320 Postal Bag 100 Didsbury AB T0M 0W0
Ph: 403-335-3311

Site Plan of Proposed Sign Location

The below square may be used to represent ¼ Section or your yard-site.

	Indicate name of ROAD if applicable	
R O A D		R O A D
	Indicate name of ROAD if applicable	

SAMPLE SITE PLAN

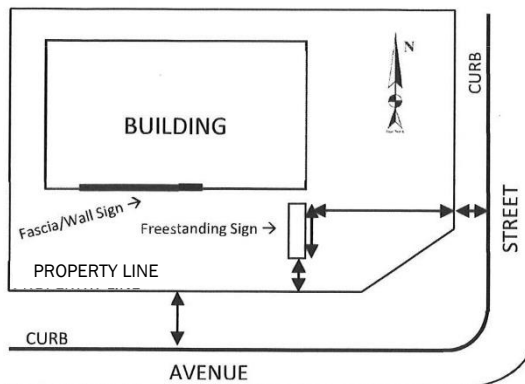
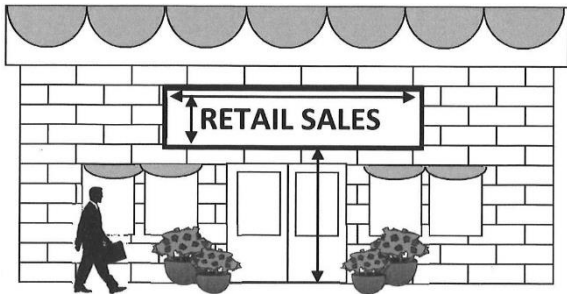
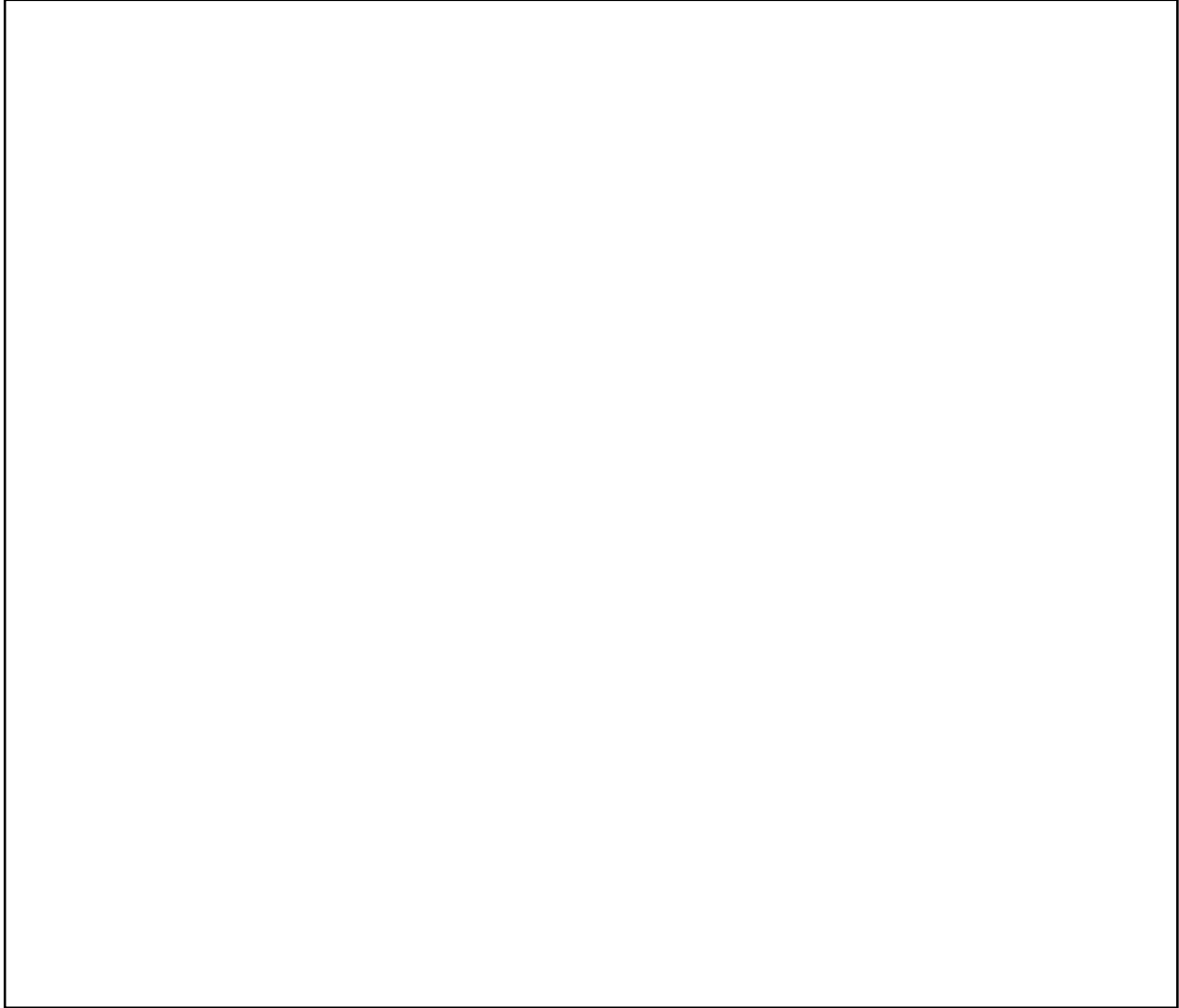


Illustration of Proposed Sign



example of fascia/wall sign



example of freestanding sign