

# External Employment Posting

1408 Twp. Rd. 320 / Postal Bag 100, Didsbury, AB Canada T0M 0W0  
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[www.mountainviewcounty.com](http://www.mountainviewcounty.com)

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**MVC01A - 2023 – Noon Friday March 31, 2023 – or until suitable candidate is chosen**  
**Agricultural Coordinator - Legislative, Community & AG Services**

Full-Time 35-hour work week Monday through Friday 8:00 am to 4:00 pm – 1 hour unpaid lunch break

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## Mountain View County:

We are an engaged rural and agricultural community inspired by the unique and diverse qualities of our people and environment. Our mission is to provide high quality services in support of a healthy, safe, and vibrant rural community.

## What we can offer:

- 2023 Starting salary \$81,333 per annum (dependent on experience and qualifications)
- Great benefits package including Core Benefits, Spending accounts and Local Authorities Pension Plan (LAPP)
- Flexible work life balance options
- Professional Development
- Extensive Health & Safety Program

## The Position:

Reporting to the Manager Agricultural Services, the Agricultural Coordinator provides agricultural expertise, and carries out projects under the Agricultural Service Board. Monitors and coordinates weed inspection, pest, insect, disease control programs and County lands projects. Participates in tradeshow, workshops and other forums to educate ratepayers on Agricultural Services programs under the Weed Control Act, Agricultural Pests Act, Soil Conservation Act, Agriculture Services Board (ASB) Act, Environmental Protection and Enhancement Act, Animal Health Act, and local by-laws. Performs a wide variety of tasks within the scope of Agricultural Services projects.

## The Candidate:

- Degree, diploma or equivalent experience in Agriculture or Environmental related field with three (3) to five (5) years relevant experience;
- Thorough knowledge of: techniques managing specified agricultural problems under the Weed Control Act, Agricultural Pests Act, Soil Conservation Act, Environmental Code of Practice for Pesticides, and related OH&S legislation;
- Strong interpersonal, verbal and written, communication skills. With the ability to work with the public and staff at all levels with the County with minimal supervision in a multiple task environment;
- Competency in using computers in the technical areas of word processing (MS Word), spread sheets (EXCEL), databases and weed mapping software;
- Ability to communicate effectively using courtesy, tact and discretion in dealing with requests, complaints and clarification of information;
- Possession of a valid Pesticide Applicator licence preferred qualification in Agriculture, and Industrial classifications. Landscape classification would be considered an asset;
- Valid Class 5 AB Drivers' License; no more than 6 demerit points

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Submissions will be received until **Noon Friday March 31, 2023**. All applications are to be marked "confidential" and will be received in confidence. Submit resumes, Attention Human Resources, in one of the following ways:

- Email to [hr@mvcountry.com](mailto:hr@mvcountry.com)
- Fax to (403)335-9207
- Mail to Mountain View County, 1408 Township Road - PO Bag 100, Didsbury, AB T0M 0W0

Note: For a detailed Position Description please contact Human Resources directly at 403-335-3311 ext 153 or email your request to [hr@mvcountry.com](mailto:hr@mvcountry.com)

**We appreciate the interest of all candidates; however only those considered for an interview will be contacted.**