



Policy #6306

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Policy Title: Allocating Agricultural Related Project Funding

Policy No.: 6306

Approval: County Council

Effective Date: March 26, 2014

Supersedes Policy No.: New

Policy Statement: Mountain View County will provide an environment for the Agricultural Industry to thrive.

Purpose: To establish the criteria for funding Agricultural Related Projects to serve the needs of the County's Agricultural population.

Principles:

1. Mountain View County supports Agricultural development in the form of education, youth engagement, a variety of events, economic development and related projects that meet the needs of the agricultural community.
2. Under the Agricultural Service Board Act the Mountain View County Agricultural Service Board promotes, enhances and protects viable and sustainable agriculture with a view to improving the economic viability of the agriculture producer.
3. Council provide annual funding to the Agricultural Service Board for the promotion of Agriculture within the County.
4. Council delegates' allocation of funding within approved budget to the Agricultural Service Board for Agricultural Related Projects.

End of Policy

Approved: March 26, 2014



Procedure Title: Agricultural Grants

Procedure No.: 6306-01

Approval: CAO

Effective Date: March 26, 2014

Amending Date: March 24, 2016

Amending Date: March 27, 2017

Supersedes Procedure No.: New 

1. General

- 1.1 County Council shall annually establish a budget amount under the Agricultural Service Board (ASB) to be distributed under this policy in each fiscal year.
- 1.2 Requests must be made in writing and include a statement describing the Agricultural related project and the benefit it will provide.
- 1.3 Additional information may be requested by the Agriculture Service Board. A presentation to the Agriculture Service Board may be required.
- 1.4 The application must include the amount requested, and all other sources of funding.
- 1.5 The approved funding may be used for education, supplies, contracted services, scholarships, sponsorship, equipment, installation and site preparation if required.
- 1.6 All funding applications will be forwarded to the Agriculture Service Board for review and funding allocation within approved budget.
- 1.7 Mountain View County will notify applicants in writing of Agricultural Service Board's decision.
- 1.8 The Agriculture Service Board may approve all, part, or deny any request received.
- 1.9 Non-profit organizations that have received funding in previous years may reapply.

2. Eligible

- 2.1 Proof that the Organization applying has non-profit status.
- 2.2 The group, association or non-profit society must have been in existence for at least two years as of the application deadline, and operate within Mountain View County.

3. Ineligible

- 3.1 Projects that do not provide reasonable enhancement or promotion of agriculture.
- 3.2 Operating costs are not eligible.

4. **Guidelines**

- 4.1 All agriculture projects must follow any applicable regulations, by-laws or permits.
- 4.2 Successful applications will receive 75% of the funding upon approval. The remaining 25% will be provided upon the conclusion of the project, once Mountain View County has received written confirmation of completion. Amounts less than \$2000.00 may be paid in full.
- 4.3 All agriculture projects must be started and completed within one calendar year.
- 4.4 Approved Applicants pursuant to this policy, shall be accountable for the expenditure of funds provided.
- 4.5 The entire amount of financial support provided must be used exclusively for the program, event or activity identified in the application.
- 4.6 The program, event or activity must be conducted in the year in which the support was requested for.
- 4.7 If the organization is unable to conduct the program, event or activity in the current year, a written letter of request for an extension must be submitted prior to October 31st of the current funding year. If an extension request is not received, or if an extension is not granted, the organization shall return the funds provided to the County.
- 4.8 Organizations receiving support pursuant to this policy must repay to the County any unexpended portion of the funds. Any amounts expended for purposes other than those specified in the application must be refunded to the County.
- 4.9 If the organization does not comply with the above requirements, future financial support from the County pursuant to this policy may not be considered.

5. **Evaluation Criteria**

- 5.1 Benefits the agriculture community by creating opportunity, education, enhancement or youth engagement and financial need.
- 5.2 Project description/needs: *How well was the project described and was the need clearly demonstrated.*

End of Procedure