



Policy #1015

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Policy Title: Committees of Council

Policy No.: 1015

Approval: County Council

Effective Date: October 10, 2007

Approved Date: October 10, 2007

Amended Date: September 27, 2017

Supersedes Policy No.:

Policy Statement: Mountain View County (the County) will establish Terms of Reference and/or Policy and Procedure for each Committee, Board or Commission established by Council.

Purpose: The purpose of this policy is to ensure that Terms of Reference and/or Policy and Procedure are developed and approved for each Committee, Board or Commission established by Council.

The policy will permit the Terms of Reference (which are included as procedures to this policy) and/or Policy and Procedure for each Committee, Board or Commission to be amended or deleted if the Committee, Board or Commission is dissolved.

Principles:

1. Each Committee, Board or Commission established by Council must have a clear mandate, and reporting and authority mechanisms.
2. Committees, Boards and Commissions must be accountable to Council.

End of Policy



Mountain View
C O U N T Y

Procedure #1015-01

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Supersedes Procedure No.: New

1. Procedure

- 1.1 Council shall approve the establishment of all Council Committees, Boards and Commissions.
- 1.2 Council shall approve a Terms of Reference and/or Policy and Procedure for each Council Committee, Board and Commission.
- 1.3 Short Term Committees, with a single purpose, may not require a Terms of Reference and/or Policy and Procedure.
- 1.4 Amendments to a Terms of Reference shall be approved by Council.
- 1.5 The Terms of Reference and/or Policy and Procedure for each Committee, Board or Commission shall form part of this procedure.

End of Procedure