



# Policy # 8009

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**Policy Title:** Strings & Keys Music Education Fund

**Policy No.:** 8009

**Approval:** County Council

**Effective Date:** February 11, 2015

**Supersedes Policy No.:** New

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**Policy Statement:** Mountain View County Council is committed to distribute funds received from Strings & Keys for the purpose of furthering students' musical education.

**Purpose:** To support individuals requiring financial assistance for the cost of musical education, with the guidance from the Strings & Keys Funding Committee.

**Principles:**

1. This funding is directed to individuals who are residents or living within the geographical boundary of Mountain View County, dedicated to developing musical talent and improving musical skills.
2. Projects shall support music initiatives such as private music lessons; instrument rental and/or maintenance; summer music programs; post-secondary music education; and travel to auditions or competitions

End of Policy

Approved: February 11, 2015



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## 1. Definitions

- 1.1 Application Form means the form approved by the CAO that must accompany all applications.
- 1.2 Council means Mountain View County Council.
- 1.3 Strings & Keys Funding Committee means a committee appointed by Council to review and approve the Music Education Fund grant applications.
- 1.4 Strings & Keys Music Award means a cash award that recognizes a demonstrated dedication to developing musical talent and improving musical skills in the community.

## 2. Criteria

- 2.1 To be eligible for the Strings & Keys Music Award, you must be a resident, or living within the geographical boundary of Mountain View County, up to and including the age of twenty five (25).
- 2.2 The Strings & Keys Music Award will be presented to one or more individual(s) of high school and/or post-secondary age, residing within the geographical boundaries of Mountain View County.
- 2.3 The Strings & Keys Music Award will be presented to a student(s) who demonstrates a dedication to developing musical talent and improving musical skills; a good attitude towards music; and shows enthusiasm and initiative.
- 2.4 Project examples as follows, but not limited to:
  - Cost of private music lessons
  - Cost of instrument rental and/or maintenance
  - Cost of summer music programs
  - Cost of post-secondary music education
  - Cost of travel to auditions or competitions
- 2.5 The amount of the annual Strings & Keys Music Award funding will be \$3,000.00.
  - Individuals may be approved funding up to a maximum of \$2,000.00 annually.

## 3. Application/Selection Process

- 3.1 All applications must be on the approved Application Form and must contain all of the requested information:
  - Applicant's musical activities and goals;

- Detailed description of one or more specific projects;
- Total cost of the project(s), broken down by project, and an indication of the proportion of costs to be supported by the Strings & Keys Fund;
- Project(s) expected outcome.

3.2 Completed Application Forms are to be forwarded to the Strings & Keys Funding Committee prior to March 30<sup>th</sup> of each year.

3.3 The Strings & Keys Funding Committee will consist of four (4) members:

- One (1) Councillor
- Three (3) Public Members

All members appointed shall be residents of Mountain View County. The initial committee member appointments shall be for two (2) Committee members for two (2) year terms and one (1) Committee member for a one year term, and future appointments by Council Resolution for two (2) year terms will be made at the annual organizational meeting, or when required due to the resignation of a board member. In the event a vacancy occurs, the person appointed to fill the vacancy shall hold office for the remainder of the subject term.

A member may resign from the Committee by submitting a letter of resignation to the Chair and/or Administration. Administration will then advise the Committee and Council of the resignation and request Council to appoint a new member.

3.4 The Strings & Keys Committee will be responsible for allocating funds within the approved budget. The results will be circulated to Council as an information item.

3.5 Mountain View County will notify the successful recipient(s) in writing of the Strings & Keys Committee funding decision. The recipients may be presented the award at a scheduled council meeting.

3.6 A member from the Strings & Keys Funding Committee may be invited to present the Award on behalf of the County.

## 5. Guidelines

5.1 Amounts of \$1,000 or less will receive 100% of the funds upon approval of the project. The recipient is required to submit a report to Mountain View County upon completion of the project.

5.2 Amounts greater than \$1,000 will receive 75% upon approval of the project, and the remaining 25% will be provided upon the conclusion of the project, once Mountain View County has received a project report (receipts included), or unless otherwise directed by motion of Council.

5.3 Award recipients are not eligible to apply for further funding until a satisfactory report on their previous project has been received by Mountain View County.

5.4 Upon depletion of this fund, further funding options may be presented to Council, or the Strings & Keys Music Education Fund may be cancelled.

End of Procedure

Approved: February 11, 2015