



# Policy #8008

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**Policy Title:** Allocating Playground Contributions

**Policy No.:** 8008

**Approval:** County Council

**Effective Date:** October 3, 2012

**Supersedes Policy No.:** New

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## Policy Statement:

**Purpose:** To establish the criteria for funding to construct or enhance playground equipment to serve the needs of the County's rural population.

## Principles:

1. Mountain View County supports community development in the form of playground equipment that meets the needs of the rural community.

End of Policy

Approved: October 3, 2012



Procedure Title:                    **Allocating Playground Contributions**

Procedure No.:                    **8008-01**

Approval:                         **CAO**

Effective Date:                    **October 9, 2012**

Supersedes Procedure No.:     **New**

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## 1. General

- 1.1 County Council shall annually establish a budget amount to be distributed under this policy in each fiscal year.
- 1.2 Requests must be made in writing and include a statement describing the community benefit the playground will provide.
- 1.3 Additional information may be requested by Mountain View County.
- 1.4 The application must include the amount requested, and all other sources of funding.
- 1.5 The approved funding may be used for playground structures/equipment, installation, and site preparation as required.
- 1.6 Funding is generally intended for those organizations that do not have access to regular funding from other sources
- 1.7 All funding applications will be forwarded to the Community Services Grant Review Committee for review, to prepare recommendations for Council.
- 1.8 Mountain View County will notify applicants in writing of Council's decision.
- 1.9 All playground projects must be started within one year and completed with a final accounting to Mountain View County within 2 years of approval.
- 1.10 The annual budget amount will not be carried over if the funds are not allotted within that year.
- 1.11 The County may approve all, part, or deny any request received.

## 2. Eligible

- 2.1 Non-profit organizations
- 2.2 School Parent Councils or Advisory Boards

2.3 Schools, School Boards or School Divisions

2.4 The group, association or non-profit society must have been in existence for at least two years as of the application deadline, and operate within Mountain View County.

**3. Ineligible**

3.1 Playground equipment/proper surfacing funding will not be awarded to for-profit organizations.

3.2 Projects that do not allow reasonable access to the public/community.

**4. Guidelines**

4.1 Current financial statements of the association, club or non-profit society must accompany the application.

4.2 All new construction of playground equipment/surfacing must meet the Canadian Standards Association (CSA 614/07 and any subsequent standards).

4.3 Organizations must attain approval from Mountain View County for the signing and marking of Playground speed zones where appropriate.

4.4 Playground equipment suitable for students with special needs shall be considered when the selection is made.

4.5 Applications received in regards to upgrading playground equipment/surfacing, must be accompanied by a recent playground inspection, completed by a trained or certified individual.

4.6 Successful applications will receive 75% of the funding upon approval. The remaining 25% will be provided upon the conclusion of the project, once Mountain View County has received written confirmation and completed an inspection of the site.

**5. Evaluation Criteria**

5.1 Benefits the community by creating a new or enhanced playground amenity: *Community Support, e.g. letters from surrounding community, project participants, or evidence of public participation in the design process.*

5.2 Project description/needs: *How well was the project described and was the need clearly demonstrated.*

5.3 A minimum of 50% raised or committed: *Operating costs are not eligible, capital only.* In kind contributions may be counted towards the 50% contribution.

5.4 Project is part of facility's capital priority plan and/or life cycle plan.

End of Procedure

Approved: October 9, 2012

