



# Policy #4023

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**Policy Title:** Long Range Road Planning Policy

**Policy No.:** 4023

**Approval:** County Council

**Effective Date:**

**Supersedes Policy No.:** B-1 Long Range Plans

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**Policy Statement:** Mountain View County will have a selection process for long range road upgrading and development. This process will identify, evaluate and prioritize future capital road construction and servicing requirements.

**Purpose:** The long range planning process will identify and prioritize specific annual road projects for which the County has funding responsibility for a period of five years based on identified budgetary limitations.

**Principles:**

1. Identify a long term program to upgrade and improve roads within the County.
2. Provide a means of assigning and approving priorities required on an annual basis for a five year period based on a balance between needs and funding availability.
3. Provide a means for prioritizing, estimating and projecting the County's long-term budget and revenue requirements to satisfy the capital road program needs.
4. Adhere to Council Policies and Statutory Plans.
5. Present the long range program to County Council as part of budget deliberations on an annual basis.

End of Policy

Approved: August 27, 2014



Procedure Title:	Long Range Road Planning Procedure
Procedure No.:	4023-01
Approval:	CAO
Effective Date:	August 27, 2014
Supersedes Procedure No.:	B-1 Long Range Road Planning Policy

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## 1. Identification of Projects

1.1 The identification of potential projects for the long range road planning program is based on a review and evaluation of the long term projected infrastructure needs in the County taking into account various factors such as, but not limited to:

- 1.1.1 traffic types and volumes
- 1.1.2 density of area population
- 1.1.3 road geometrics
- 1.2.4 surface condition
- 1.1.5 road maintenance problems and costs
- 1.1.6 network importance
- 1.1.7 ratepayer input
- 1.1.8 construction feasibility
- 1.1.9 environmental and social concerns
- 1.1.10 Planning/Development/economic development
- 1.1.11 existing and relevant road plans

1.2 The long range road plan shall be based on a five year cycle. Longer term requirements that cannot be accommodated in the five year program will be identified for first consideration during future reviews of the program.

## 2. Prioritization of Projects

2.1 The Operational Services Department shall evaluate and prioritize projects based on a rating system that shall be presented to Council each year as part of annual budget deliberations. The rating system shall be based on the factors outlined above in 1.1 and shall follow the form as shown in Appendix "A" attached.

2.2 The allocation and prioritization of specific projects to specific years in the five year program is based on:

- 2.2.1 the considered urgency of each project generated from the rating system referred to in Item 2.1
- 2.2.2 budgetary constraints
- 2.2.3 an effort to maintain a reasonable degree of uniformity in the conditions and upgrading of the road system as a whole.

**3. Addition of Projects to the Program**

3.1 Once the five year program has been approved by Council, the addition of projects to the program also requires Council approval. These projects would be categorized as:

3.1.1 Projects of an urgent and pressing nature that are required to be done in the current year.

3.1.2 Projects that may not be required in the current year but need to be included in the five year for evaluation and update such as bridge replacement or unexpected development.

End of Procedure

Approved: August 27, 2014