

Adopted

Minutes

Economic Growth Node Steering Committee

Mountain View County

Date: October 28, 2016

Present: Robin Fair (Chair)
Ken Heck – Councillor, Mountain View County
Jeremy Sayer – Councillor, Mountain View County
Rick Blair – Deputy Mayor, Town of Carstairs

Matthew Pawlow – Manager Planning Services
Tracey Connatty – Planner
Geneva Chaudhary – Planner
Kylie Lashmar – Recording Secretary

Absent: Adena Malyk – Economic Development Officer
Angela Aalbers – Councillor, Mountain View County
Shannon Wilcox (Vice Chair)
Rob Bell

1. Call to Order

R. Fair Called Meeting to Order at 1:00 p.m.

2. Agenda

2.1 Adoption of Agenda

K. Heck moved to adopt the agenda of October 28, 2016

Carried

3. Adoption of Minutes

R. Blair moved to adopt the minutes of September 12, 2016 as presented

Carried

4. Business Arising

N/A

5. Delegations

N/A

October 28, 2016

7. New Business

7.1 Review of Terms of Reference Regarding Attendance:

- The steering committee discussed the consecutive absence of 2 of the committee members.
- Administration will prepare a letter to distribute to the consecutively absent committee members regarding their attendance.
- As this steering committee is a committee of County Council, administration will prepare a report to present at the November 9, 2016 Council Meeting, also asking Council's permission to expedite the candidate process.

Moved by R. Fair

That Administration defer lack of committee member attendance to Council, as well as the solicitation of new public members should existing members choose to resign.

Carried

Moved by R. Fair

That Administration asks for Council's permission to expedite the advertising of steering committee vacancy in the newspaper from four weeks down to two weeks.

Carried

Moved by J. Sayer

That the Terms of Reference be updated to include attendance expectations of steering committee members.

Carried

7.2 Open House Preparation Discussion:

- Committee members discussed numerous ways of presenting information to the public, including:
 - Display the Vision Statement, Risks and Opportunities Register and a map displaying the ASP boundary (ensuring to replace acronyms where possible)
 - Administration could sort the Risks and Opportunities Register and display for the public to utilize as a "dots board" to create a visual of the importance of the items on the register. Also a handout for the public could be created to get the same effect.
 - A "timeline" or "story board" to represent the work that has been completed to date.
 - A "dots board" for the public to utilize to help create a visual of their ideas and/or concerns.

Adopted

- The committee would also like to have the public's opinions on what type of development they feel to be appropriate in the ASP area.
- The committee discussed concerns regarding service availability for all potential lots within the new ASP area.
- The Servicing Study has not yet determined potential for servicing availability to the entire ASP area.
- The Town of Carstairs and the County will have to work together in creating servicing for the area.
- A committee member who is involved with the Water Commission for the Town of Carstairs confirmed that there needs to be waterline twinning from Olds to Crossfield, and that there may not be the full water potential in the southern area of the County based on current proposed upgrades. The ASP area may be serviceable if the County makes a commitment to the required upgrades for the South Carstairs Economic Growth Node Area.
- Upon completion of the Servicing Study, the Town of Carstairs and the County can make efforts to accommodate servicing in the area.

Moved by J. Sayer

That the Vision Statement be amended to include "and industrial".

Carried

Next meeting: November 30, 2016 @ 9 a.m.

8. Correspondence

N/A

9. Confidential Items

N/A

10. Adjournment @ 2:20 p.m.

Moved By: J. Sayer

Adopted November 30, 2016

Chair

I hereby certify these minutes are correct.

Secretary, Economic Growth Node Steering Committee

October 28, 2016