

MINUTES

REGULAR COUNCIL MEETING

Mountain View County

Minutes of the Regular Council Meeting held on Wednesday, July 13, 2016, in the Council Chamber, 1408 Twp Rd. 320, Didsbury, AB

PRESENT:

Reeve B. Beattie
Deputy Reeve P. McKean
Councillor K. Heck
Councillor A. Kemmere
Councillor D. Milne
Councillor J. Sayer

ABSENT:

Councillor A. Aalbers

IN ATTENDANCE:

T. Martens, Chief Administrative Officer
R. Beaupertuis, Director, Corporate Services
R. Morrison, Assistant Director, Operational Services
J. Holmes, Director, Legislative, Community, & Agricultural Services
M. Bloem, Director, Planning and Development Services
A. Wild, Communications Coordinator
G. Evers, Executive Assistant

CALL TO ORDER:

Reeve Beattie called the meeting to order at 9:00 a.m.

AGENDA

Reeve Beattie advised of the following amendments to the agenda:

- 4.6 Bylaw No. 02/16 – Land Use Bylaw No. 15/15 Amendment (revised information)
- 6.1 Bylaw No. LU 27/16 – NE 7-32-27 W4M; Plan 9912385, Block 1 within the SW 25-30-3 W5M; NW 7-29-3 W5M; SW 35-32-4 W5M; Plan 0311964, Block 1, Lot 1 within the NE 12-29-4 W5M; NE 26-29-27 W4M; SW 36-29-6 W5M; SE 27-33-1 W5M; SW 34-32-3 W5M and SW 30-31-3 W5M
- 6.2 Bylaw No. LU 33/16 – NW 31-30-5 W5M
- 6.3 Bylaw No. LU 36/16 – NW 18-31-26 W4M
- 6.4 Bylaw No. LU 37/16 – NW 22-33-2 W5M
- 6.5 Bylaw No. LU 40/16 – SE 24-30-2 W5M
- 6.6 Bylaw No. LU 41/16 – SE 14-33-28 W4M
- 8.1 Olds/Didsbury Airport (revised information)
- 8.6 Rubber Tired Excavator Purchase
- 8.7 Fire Fighter Recognition – Fort McMurray
- 8.8 Town of Sundre - Wastewater Lagoon
- 8.9 Development Proposed in the Hwy 2/27 Area Structure Plan
- 8.10 Cremona Fire Department Funding Request
- 8.11 Environmental Damages Fund
- 8.12 Jackson Lake Environmental Charity Donation
- 8.13 Strings & Keys Music Education Fund
- 8.14 2016 ARPA Conference and Energize Workshop

11.1 CAO Meeting

MINUTES

RC16-385 Moved by Councillor Sayer
That Council adopt the agenda of the Regular Council Meeting of July 13, 2016 as amended.

Carried.

RC16-386 Moved by Councillor McKean
That Council adopt the Minutes of the Regular Council Meeting of June 8, 2016.

Carried.

PUBLIC HEARINGS
Bylaw #LU 29/16
SW 13-32-6 W5M

Reeve Beattie opened the Public Hearing regarding Bylaw #LU 29/16 and read the Bylaw.

The application for redesignation of the SW 13-32-6 W5M, was introduced by D. Gonzalez, Planning and Development Department, and the following information was introduced as provided in the agenda package such as the bylaw, location map, assessment map, site map, and aerial photos. The Planning and Development Department provided specific information to the application as follows:

- To redesignate 6 acres from Agricultural District (A) to Country Residential District (R-CR)
- Division 5
- Rural Community: Bergen

The Planning and Development Department recommended that Bylaw #LU 29/16 be given second reading.

The Planning and Development Department advised that no letters of objection were received. A letter of concern received from Alberta Health Services was provided to Council.

Gerald Ingeveld, applicant, provided information regarding past ownership of the lands. He stated that the balance of the property will be farmed. He is certain that they will be able to install a suitable septic system on the property.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Council questions resulted in the following information:

- A demolition permit is required to remove buildings
- Circulation would not be required to make amendments as it does not change the intent of the application

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

The applicant was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor McKean
RC16-387 That Council give second reading to Bylaw No. LU 29/16 to redesignate lands in the SW 13-32-6 W5M.

The question on Motion RC16-387 was not called.

Moved by Councillor Kemmere
RC16-388 That Council defer Bylaw No. LU 29/16 to redesignate lands in the SW 13-32-6 W5M to later in the meeting.

Motion Defeated.

The question on Motion RC16-387 was called.

Carried.

Moved by Councillor McKean
RC16-389 That Council give third reading to Bylaw No. LU 29/16 to redesignate lands in the SW 13-32-6 W5M.

Carried.

Bylaw #LU 30/16
NE 7-32-5 W5M

Reeve Beattie opened the Public Hearing regarding Bylaw #LU 30/16 and read the Bylaw.

The application for redesignation of the NE 7-32-5 W5M, was introduced by D. Gonzalez, Planning and Development Department, and the following information was introduced as provided in the agenda package such as the bylaw, location map, assessment map, site map, and aerial photos. The Planning and Development Department provided specific information to the application as follows:

- To redesignate 4.99 acres from Agricultural District (A) to Country Residential District (R-CR)
- Division 4
- Rural Community: Bergen

The Planning and Development Department recommended that Bylaw #LU 30/16 be given second reading.

The Planning and Development Department advised that no letters of objection were received. A letter of concern received from Alberta Health Services was provided to Council.

Gerald Ingeveld, applicant, stated that the balance of the property will be farmed and it currently contains alfalfa. He is certain that they will be able to install a suitable septic system on the property. He provided information regarding the potential panhandle.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Council questions resulted in the following information:

- A panhandle design meets farming practices permitted in the Bergen Area Structure Plan

- A suitable septic system could be provided on the proposed redesignation area

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

The applicant was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor McKean

RC16-390 That Council give second reading to Bylaw No. LU 30/16 to redesignate lands in the NE 7-32-5 W5M.

Carried.

Moved by Councillor McKean

RC16-391 That Council give third reading to Bylaw No. LU 30/16 to redesignate lands in the NE 7-32-5 W5M.

Carried.

Moved by Councillor McKean

RC16-392 That Council direct staff to ensure that the date that the lands were acquired be included in Planning and Development's Reports to Council.

Carried.

Bylaw #LU 31/16
NE 21-33-7 W5M

Reeve Beattie opened the Public Hearing regarding Bylaw #LU 31/16 and read the Bylaw.

The application for redesignation of the NE 21-33-7 W5M, was introduced by G. Chaudhary, Planning and Development Department, and the following information was introduced as provided in the agenda package such as the bylaw, location map, assessment map, site map, and aerial photos. The Planning and Development Department provided specific information to the application as follows:

- To redesignate 4.63 acres from Agricultural District (A) to Country Residential District (R-CR)
- Division 5
- Rural Community: Bearberry/Coalcamp

The Planning and Development Department provided information regarding previous approvals and recommended that Bylaw #LU 31/16 be given second reading. This would bring the number of residences back into compliance with the Municipal Development Plan.

The Planning and Development Department advised that all correspondence received was provided to Council.

Adrian Klis, owner, stated that he does not have any additional information to provide.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Council questions resulted in the following information:

- A Development Permit condition was overlooked by staff in 2013 when an occupancy permit application was submitted for the mobile home

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

The applicant was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor Heck
 RC16-393 That Council give second reading to Bylaw No. LU 31/16 to redesignate lands in the NE 21-33-7 W5M.

Carried.

Moved by Councillor Heck
 RC16-394 That Council give third reading to Bylaw No. LU 31/16 to redesignate lands in the NE 21-33-7 W5M.

Carried.

Bylaw #LU 32/16
SE 25-31-2 W5M

Reeve Beattie opened the Public Hearing regarding Bylaw #LU 32/16 and read the Bylaw.

The application for redesignation of the SE 25-31-2 W5M, was introduced by G. Chaudhary, Planning and Development Department, and the following information was introduced as provided in the agenda package such as the bylaw, location map, assessment map, site map, and aerial photos. The Planning and Development Department provided specific information to the application as follows:

- To redesignate 75.51 acres from Agricultural District (A) to Parks and Recreation District (P-PR)
- Division 3
- Rural Community: Rosebud

The Planning and Development Department recommended that Bylaw #LU 32/16 be given second reading.

The Planning and Development Department advised that all correspondence received was provided to Council.

Mountain View County applicant representatives did not have any additional information.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Council did not have any questions.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

The applicant was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor Milne
RC16-395 That Council give second reading to Bylaw No. LU 32/16 to redesignate lands in the SE 25-31-2 W5M. Carried.

Moved by Councillor Milne
RC16-396 That Council give third reading to Bylaw No. LU 32/16 to redesignate lands in the SE 25-31-2 W5M. Carried.

Bylaw #LU 34/16
NE 14-30-1 W5M

Reeve Beattie opened the Public Hearing regarding Bylaw #LU 34/16 and read the Bylaw.

The application for redesignation of the NE 14-30-1 W5M, was introduced by T. Connatty, Planning and Development Department, and the following information was introduced as provided in the agenda package such as the bylaw, location map, assessment map, site map, and aerial photos. The Planning and Development Department provided specific information to the application as follows:

- To redesignate 146.16 acres from Agricultural District (A) to Agricultural (2) District (A(2))
- Division 1
- Rural Community: Wessex

The Planning and Development Department recommended that Bylaw #LU 34/16 be given second reading.

The Planning and Development Department advised that all correspondence received was provided to Council.

Alex Fox, owner, stated that he is currently in the process of addressing the abandoned well.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Council did not have any questions.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

The applicant was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor McKean

RC16-397 That Council give second reading to Bylaw No. LU 34/16 to redesignate lands in the NE 14-30-1 W5M.

Carried.

Moved by Councillor McKean

RC16-398 That Council give third reading to Bylaw No. LU 34/16 to redesignate lands in the NE 14-30-1 W5M.

Carried.

Bylaw #02/16
Land Use Bylaw No. 15/15
Amendment

Reeve Beattie opened the Public Hearing regarding Bylaw #02/16 and read the Bylaw.

Bylaw #02/16 - Land Use Bylaw No. 15/15 Amendment was introduced by the Planning and Development Department. Information was introduced as provided in the agenda package.

The Planning and Development Department provided specific information as follows:

- Specific use regulations for sour gas facility
- Events administered under the Events Bylaw
- Circulate the decision for discretionary use development permits
- Council to be the Approving Authority for Direct Control Districts

The Planning and Development Department recommended that Bylaw #02/16 - Land Use Bylaw No. 15/15 Amendment be given second reading.

The Planning and Development Department advised that all correspondence received was provided to Council.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Council questions resulted in the following information:

- Alberta Energy Regulator (AER) definition of Public Facility and Unrestricted Country Residential are added to the Land Use Bylaw

- The definition of Public Facility was modified by the County to provide clarity on how the Approving Authority is to determine if a proposal meets the definition
- Council will be the Approving Authority for all development permits in Direct Control Districts

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

The applicant was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor Kemmere
RC16-399 That Council give second reading to Bylaw No. 02/16 - Land Use Bylaw No. 15/15 Amendment.

Carried.

Moved by Councillor Kemmere
RC16-400 That Council give third reading to Bylaw No. 02/16 - Land Use Bylaw No. 15/15 Amendment.

Carried.

Moved by Councillor Sayer
RC16-401 That Council direct administration to bring forward an amendment to the Fee Schedule Bylaw (Bylaw 16/11) to increase the cost of the Discretionary Use Permit to \$30.00.

Carried.

BYLAWS

Bylaw #LU 27/16

NE 7-32-27 W4M; Plan 9912385, Block 1 within the SW 25-30-3 W5M; NW 7-29-3 W5M; SW 35-32-4 W5M; Plan 0311964, Block 1, Lot 1 within the NE 12-29-4 W5M; NE 26-29-27 W4M; SW 36-29-6 W5M; SE 27-33-1 W5M; SW 34-32-3 W5M and SW 30-31-3 W5M

Moved by Councillor McKean
RC16-402 That Council give first reading to Bylaw No. LU 27/16 redesignating the lands within the NE 7-32-27 W4M; Plan 9912385, Block 1 within the SW 25-30-3 W5M; NW 7-29-3 W5M; SW 35-32-4 W5M; Plan 0311964, Block 1, Lot 1 within the NE 12-29-4 W5M; NE 26-29-27 W4M; SW 36-29-6 W5M; SE 27-33-1 W5M; SW 34-32-3 W5M and SW 30-31-3 W5M as contained in the agenda package.

Carried.

Moved by Councillor McKean
RC16-403 That Council set the Public Hearing for Bylaw No. LU 27/16 redesignating the lands within the NE 7-32-27 W4M; Plan 9912385, Block 1 within the SW 25-30-3 W5M; NW 7-29-3 W5M; SW 35-32-4 W5M; Plan 0311964, Block 1, Lot 1 within the NE 12-29-4 W5M; NE 26-29-27 W4M; SW 36-29-6 W5M; SE 27-33-1 W5M; SW 34-32-3 W5M and SW 30-31-3 W5M to August 10, 2016 at or after 9:00 a.m.

Carried.

- Bylaw #LU 33/16
NW 31-30-5 W5M RC16-404 Moved by Councillor Milne
That Council give first reading to Bylaw No. LU 33/16 redesignating the lands within the NW 31-30-5 W5M as contained in the agenda package.
Carried.
- RC16-405 Moved by Councillor Milne
That Council set the Public Hearing for Bylaw No. LU 33/16 redesignating the lands within the NW 31-30-5 W5M to August 10, 2016 at or after 9:00 a.m.
Carried.
- Bylaw #LU 36/16
NW 18-31-26 W4M RC16-406 Moved by Councillor Kemmere
That Council give first reading to Bylaw No. LU 36/16 redesignating the lands within the NW 18-31-26 W4M as contained in the agenda package.
Carried.
- RC16-407 Moved by Councillor Kemmere
That Council set the Public Hearing for Bylaw No. LU 36/16 redesignating the lands within the NW 18-31-26 W4M to August 24, 2016 at or after 9:00 a.m.
Carried.
- Bylaw #LU 37/16
NW 22-33-2 W5M RC16-408 Moved by Councillor Heck
That Council give first reading to Bylaw No. LU 37/16 redesignating the lands within the NW 22-33-2 W5M as contained in the agenda package.
Carried.
- RC16-409 Moved by Councillor Heck
That Council set the Public Hearing for Bylaw No. LU 37/16 redesignating the lands within the NW 22-33-2 W5M to August 10, 2016 at or after 9:00 a.m.
Carried.
- Bylaw #LU 40/16
SE 24-30-2 W5M Councillor Sayer declared a pecuniary interest, as he resides on the property, and left the table at 10:25 a.m.
- RC16-410 Moved by Councillor Milne
That Council give first reading to Bylaw No. LU 40/16 redesignating the lands within the SE 24-30-2 W5M as contained in the agenda package.
Carried.
- RC16-411 Moved by Councillor Milne
That Council set the Public Hearing for Bylaw No. LU 40/16 redesignating the lands within the SE 24-30-2 W5M to August 10, 2016 at or after 9:00 a.m.
Carried.
- Councillor Sayer re-joined the table at 10:27 a.m.
- Bylaw #LU 41/16
SE 14-33-28 W4M RC16-412 Moved by Councillor McKean
That Council give first reading to Bylaw No. LU 41/16 redesignating the lands within the SE 14-33-28 W4M as contained in the agenda package.
Carried.

- RC16-413 Moved by Councillor McKean
That Council set the Public Hearing for Bylaw No. LU 41/16 redesignating the lands within the SE 14-33-28 W4M to August 24, 2016 at or after 9:00 a.m.
Carried.
- Recess and Reconvene Reeve Beattie recessed the meeting at 10:30 a.m. and reconvened at 10:42 a.m.
- OLD BUSINESS
CAO Report
IN CAMERA
- RC16-414 Moved by Councillor Milne
That the Regular Council Meeting of July 13, 2016 go into closed meeting at 10:42 a.m.
Carried.
- RC16-415 Moved by Councillor Sayer
That the Regular Council Meeting of July 13, 2016 return to the open meeting at 11:48 a.m.
Carried.
- NEW BUSINESS
Olds/Didsbury
Airport
- RC16-416 Moved by Reeve Beattie
That Council approve renewing the Licence to Occupy and Operate the Olds Didsbury Airport with the Olds Didsbury Flying Association for five years ending December 31, 2021.
Carried.
- Superior Safety
Codes Contract
Extension
- RC16-417 Moved by Councillor McKean
That Council approve a three (3) year extension to the existing contract with Superior Safety Codes Inc. beginning October 1, 2016 and ending September 30, 2019.
Carried.
- Visitor Experience
Funding Cremona
- RC16-418 Moved by Reeve Beattie
That Council approve the Village of Cremona request for \$5000 to cover part of cost for the purchase of pet bag dispensers and bear proof garbage bins for the Village's Nature Trail under the Visitor Experience Funding program.
Motion Defeated.
- RC16-419 Moved by Reeve Beattie
That staff bring back Policy No. 7001 prior to the 2017 Budget for Council review to ensure that it meets the County's needs.
Carried.
- Jackson Lake
Motion
- RC16-420 Moved by Councillor McKean
That Council ratify the following electronic motion that was moved and approved subsequent to the June 22, 2016 Council meeting:

Moved By Councillor Aalbers "That Council direct administration to terminate the access agreement that relates to the Temporary Diversion License granted by the province at Jackson Lake (NE-13&SE-24-32-5-W5M) immediately, and further that administration develop a remediation plan for Council review at the July Policies and Priorities meeting and investigate opportunities to charge the costs to the adjacent land owner that caused the disturbance, and further that administration pursue Land Use Bylaw (tree clearing) and Water Act (disturbing a wetland) violations."

Carried.

Greenwood Neighbourhood Place	RC16-421	Moved by Councillor Kemmere That Council appoint Councillor Aalbers to become a Board Member of the Greenwood Neighbourhood Place Society in Sundre until the 2016/2017 Organizational Meeting.	Carried.
Rubber Tired Excavator Purchase	RC16-422	Moved by Councillor Milne That Council gives direction for Operational Services to purchase a Hyundai 180W-9A rubber tired excavator for \$250,000 to be funded from the equipment reserve.	Carried.
	RC16-423	Moved by Councillor Milne That Council gives direction to dispose of Unit 2-242.	Carried.
Fire Fighter Recognition Fort McMurray	RC16-424	Moved by Councillor Sayer That Council approve presenting each of the Fire Departments with a plaque recognizing the efforts of all Fire Fighters in providing support during the Fort McMurray fires.	Carried.
Town of Sundre Wastewater Lagoon	RC16-425	Moved by Councillor Kemmere That Council receive correspondence from the Town of Sundre dated June 30, 2016 regarding the Town of Sundre Wastewater Lagoon Upgrade as information.	Carried.
Hwy 2/27 Area Structure Plan		Margaretha Bloem, Director, Planning and Development, provided an overview of the information provided in the agenda package.	
IN CAMERA	RC16-426	Moved by Councillor McKean That the Regular Council Meeting of July 13, 2016 go into closed meeting at 12:08 p.m.	Carried.
	RC16-427	Moved by Councillor Milne That the Regular Council Meeting of July 13, 2016 return to the open meeting at 12:27 p.m.	Carried.
	RC16-428	Moved by Councillor Kemmere That Council defer any decision regarding the Hwy 2/27 Area Structure Plan (ASP) and the Special Policy Area of the Municipal Development Plan Bylaw until Council reviews the impact on all properties within the ASP and servicing strategies.	Carried.
Recess and Reconvene		Reeve Beattie recessed the meeting at 12:29 p.m. and reconvened at 1:00 p.m. Councillor Milne did not join the meeting at 1:00 p.m.	
SPECIAL PRESENTATION 2016 Citizenship Awards		Reeve Beattie welcomed the recipients of the 2016 Mountain View County Citizenship Awards. Councillors read recipient biographies. Presentations were made to: Ciana Anhorn – Hugh Sutherland School Alexa Bricker – Didsbury High School	

Samuel Neufeld – Olds Koinonia Christian School
 The following were not in attendance.
 Gizelle de Guzman – Cremona High School
 Kalysa Hickok – Olds High School

The recipients and their families were congratulated. The individuals were presented with a certificate and cheque. Photos were taken.

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| Cremona Fire Department | RC16-429 | Moved by Councillor Sayer
That Council approved funding up to \$30,000 to upgrade the Cremona Fire Department – SCBA Cascade System, as recommended by the Cremona Fire Advisory Committee, and further that the upgrade be funded from the Tax Rate Stabilization Reserve. | Carried. |
| Environmental Damages Fund | RC16-430 | Moved by Councillor Sayer
That Council authorize the Chief Administrative Officer to enter into a contribution agreement under the Environmental Damages Fund administered through Environment and Climate Change Canada. | Carried. |
| | RC16-431 | Moved by Councillor Heck
That Council receive for information the additional \$50,000 funding under the Riparian and Ecological Enhancement Program for landowners with Restrictive Covenants. | Carried. |
| Jackson Lake Environmental Charity Donation | RC16-432 | Moved by Councillor Kemmere
That Council authorizes the Chief Administrative Officer to enter into an Agreement for the Remediation of the tree clearing on the SE 24-32-5 W5M and the NE 13-32-5 W5M as recommended by Policies and Priorities Committee at the July 6, 2016 meeting. | Carried. |
| | | Councillor Milne re-joined the meeting at 1:31 p.m. | |
| | RC16-433 | Moved by Councillor McKean
That Council select the Alberta Institute for Wildlife Conservation as the Environmental Charity to receive the \$2000 donation from the adjacent landowner as required in the Remediation Agreement at Jackson Lake. | Carried. |
| Strings & Keys Music Education Fund | RC16-434 | Moved by Reeve Beattie
That Council receive as information the 2016 Strings & Keys Music Education Funding allocations of \$4,400 as approved by the Strings & Keys Funding Committee. | Carried |
| | RC16-435 | Moved by Reeve Beattie
That Council fund the 2016 Strings & Keys Music Education allocation of \$4,400 from the Strings and Keys Reserve.
Carried. | |

2016 ARPA Conference &
Energize Workshop

RC16-436

Moved by Councillor Milne

That Council appoints Councillor Aalbers and a second Councillor to attend the Alberta Recreation and Parks Association (ARPA) Conference & Energize Workshop which will be held October 20 – 22, 2016.

Carried.

INFORMATION
ITEMS

RC16-437

Moved by Councillor Sayer

That Council receive the following items as information:

- a. 20160602 - Municipal Affairs - Safety Codes Award
- b. 20160609 - Letter from Canadian Wireless Association
- c. 20160616 - AAMDC Contact Newsletter
- d. 20160630 - AAMDC Contact Newsletter
- e. 20160705 – Council Directives

Carried.

COUNCILLOR
REPORTS

Council discussed the following:

- AAMDC Contact Newsletter – Agricultural Disasters
- Agricultural Service Board Tour

ADJOURNMENT

Reeve Beattie adjourned the Regular Council Meeting of July 13, 2016 at 1:41 p.m.

Chair

I hereby certify these minutes are correct.

Chief Administrative Officer