

MINUTES

POLICIES AND PRIORITIES COMMITTEE MEETING

Mountain View County

Minutes of the Policies and Priorities Committee Meeting held on Wednesday, June 3, 2015, in the Council Chamber, 1408 Twp Rd. 320, Didsbury, AB

PRESENT: Councillor P. McKean (Deputy Reeve, Chair)  
Reeve B. Beattie  
Councillor A. Aalbers  
Councillor K. Heck  
Councillor A. Kemmere  
Councillor D. Milne  
Councillor J. Sayer

IN ATTENDANCE: M. Bloem, Acting, Chief Administrative Officer  
R. Baker, Director, Operational Services  
A. Wild, Communications Coordinator  
V. Lodermeier, Administrative Assistant

CALL TO ORDER: Deputy Reeve McKean called the meeting to order at 9:02 a.m.

AGENDA Deputy Reeve McKean advised that the agenda would be amended as follows:  
8.5 Report on Didsbury Fire Hall (Verbal)  
8.6 Council Workshop June 17, 2015

Moved by Councillor Aalbers  
PP15-088 That the Policies and Priorities Committee adopt the agenda of the Policies and Priorities Committee Meeting of June 3, 2015 as amended.  
Carried.

MINUTES Moved by Councillor Sayer  
PP15-089 That the Policies and Priorities Committee adopt the minutes of the Policies and Priorities Committee Meeting of May 6, 2015.  
Carried.

DELEGATION  
Linear Assessment Deputy Reeve McKean welcomed Mr. David Imrie, Manager, Utilities Operations and Michael Minard, Well and Pipeline Advisor, Municipal Affairs, to the Policies and Priorities Committee Meeting.

Mr. David Imrie and Michael Minard provided information on Linear Property Assessment

- Responsibilities for Linear Property Assessment
- Legislated Process
- Minister’s Guidelines and what that encompasses
- 2015 increase in Linear Property Assessment
- Types of Linear Property consist of Pipeline, Gas Distribution, Wells, Telecommunications, Electric Power

Systems, Electric Power Generation information received monthly through Alberta Energy Resources (AER)

Policy and Priorities Committee discussed the following:

- Assessment modifiers and assessment rates are determined through the Ministers Guidelines
- 2015 Linear Property Assessment increase of 3.89% in Mountain View County
- Wells are assessed on depth, diagonal length, diameter of pipe, and use
- An additional electric transmission line and substation has been erected in Mountain View County
- Wells drilled in Mountain View County
  - 2012 – 183 wells
  - 2013 – 153 wells
  - 2014 – 92 wells
- Current well information is provided by Alberta Energy Regulator (AER). Municipal Affairs verifies information on accuracy and use according to regulatory guidelines
- There are variances in assessment rates based on use

Deputy Reeve McKean thanked Mr. David Imrie, and Michael Minard for the presentation.

Recess and Reconvene

Deputy Reeve McKean recessed the meeting at 10:38 a.m. and reconvened at 10: 47 a.m.

#### DELEGATION

Westward Ho Campers Association

Deputy Reeve McKean welcomed Pat Strey and Gord Toews, Westward Ho Campground Association, to the Policies and Priorities Committee Meeting.

Mr. Strey and Mr. Toews provided information regarding Westward Ho Campground Association campground management

- Reviewed 2014 Contract expectations and results of initial proposal
- Additional equipment purchased in 2014 to aid in fire prevention
- Safety Program put in place
- Monthly Reports being provided on financial status
- Operating Budget came in under budgeted amount
- Campers Association has a reserve fund and will be utilize according to assessed needs
- Camp sites are being redeveloped due to larger camping units
- Insurance coverage is currently being provided under County's policy
- Scholarship Program created and offered, applications on West Ward Ho Campers Association website
- Improvements consist of gate, playground, light in the hall, and shower house

Policy and Priorities Committee discussed the following:

- New equipment purchased in 2014 was Fire Fighting Back Packs, Gas Fire Pump and accessories
- Hall maintenance has been a costly project
- Annual Fee for site rental is \$1200, excluding power
- Contract to be renegotiated in 2017
- Facilities have been well looked after

Councillors voiced their appreciation to the West Ward Ho Campers Association for a job well done in maintaining the campground.

Deputy Reeve McKean thanked Pat Strey, and Gord Toves for the presentation.

DELEGATION  
Water Valley Community  
Association

Deputy Reeve McKean welcomed Harold Baxendall, Water Valley Community Association, to the Policies and Priorities Committee Meeting.

Mr. Baxendall provided information on a proposed land lease from Mountain View County for recreational purposes.

- Land recommend is 23 acres on the NE corner of Highway 579 and Range Road 53
- Community concern on lack of pathway/trails connecting to the subdivision and the distance from 4 way stop
- Proposal is to lease the land for 99 years
- Request to Mountain View County for property upgrades totaling \$175, 000 over a 3 year period
- Facility build out will be in 3 phases
- Riding arena funding will be managed by Boots and Saddle Club with a target to be built in 2016 or 2017
- Association has funds of \$60,000 for startup; will do fundraisers, utilize wood from site clearing, rezone land to applicable use, level out parking and ball diamonds
- Grants to be utilized for first 3 years

Policy and Priorities Committee discussed the following:

- Proposed land is County owned
- Provincial standards have been modified on septic and treatment systems
- Need to adhere to Alberta regulations for harvesting trees
- Riding arena to be an outdoor facility
- Association will approach Cremona Recreational Board for individual projects grants
- Revenue stream will go outside community groups for renting facilities
- 99 year lease, measures to be embedded into the agreement to ensure proposal carried out to term and maintained
- Facility to be utilized by outside parties

ADOPTED

- Next Step: bring back planning process, permits required, other Authorities that are required to be involved for approval.

PP15-090 Moved by Councillor Beattie  
That the Policies and Priorities Committee recommend administration work with the Water Valley Community Association to bring back information to Council that identify the steps of the planning process and best efforts to estimate associated costs.

Carried.

Deputy Reeve McKean thanked Mr. Baxendall for the presentation.

Recessed and Reconvened Deputy Reeve McKean recessed the meeting at 10:50 a.m. and reconvened at 11:58 a.m.

OLD BUSINESS

Corporate Services

Monthly Report PP15-091

Moved by Councillor Beattie  
That the Policies and Priorities Committee receive the March financial report as information.

Carried.

Operational Services

Monthly Report PP15-092

Moved by Councillor Kemmere  
That the Policies & Priorities Committee receive the March 2015 Operational Services Department reports as information.

Carried.

Planning and Development  
Monthly Report PP15-093

Moved by Councillor Milne  
That the Policies and Priorities Committee receive the Planning and Development Services Department statistics as information.

Carried.

Legislative and Community  
Services Monthly

Report PP15-094

Moved by Councillor Beattie  
That the Policies & Priorities Committee receive the Legislative, Community Services and Agricultural monthly report as information.

Carried.

PP15-095 Moved by Councillor Beattie  
That the Policies & Priorities Committee recommend to Council to form a 3 member advisory committee to assist the Agricultural Department with the Agricultural shop building design, and furthermore administration contact Olds Search and Rescue in terms of their participation in the site.

Carried

CAO Services

Monthly Report PP15-096

Moved by Councillor Milne  
That the Policies & Priorities Committee receive the CAO Services Monthly Reports as information.

Carried.

Recessed and Reconvened Deputy Reeve McKean recessed the meeting at 12:31 p.m. and reconvened at 1:03 p.m.

## NEW BUSINESS

Big Prairie Road

PP15-097 Moved by Councillor McKean  
That the Policies and Priorities Committee recommend accept the amended budget as information for the replacement of BF 73333, and resurfacing of Township Road 302 - Big Prairie Road.

Carried.

Engineering

Service Fees

PP15-098 Moved by Kemmere  
That the Policies and Priorities Committee recommend to Council that the Fee Schedule Bylaw No. 16/11 be modified to \$1,500.00 flat fee with an additional \$25.00 gross acre fee beyond the normal trigger for engineering service fees.

Carried.

PP15-099 Moved by Reeve Beattie  
That Policies and Priorities recommend to Council to amend the Fee Schedule Bylaw No 16/11 by including Engineering Service fees under the Redesignation (rezoning fee) section.

Carried.

BizPal

PP15-100 Moved by Reeve Beattie  
That the Policies and Priorities Committee receive the report on the implementation of the BizPal tool on Mountain View County's website as information.

Carried.

Shop Washroom and

Renovation Project

PP15-101 Moved by Councillor Sayer  
That the Policies and Priorities Committee accept the detailed quotes for the washroom maintenance and renovation projects as information and recommend to CAO to include in the 2016 budget.

Carried.

June 17, 2015

Council Workshop

Policies and Priorities Committee confirmed the Council Workshop date that was scheduled for June 17, 2015 be rescheduled to July 6, 2015. The workshop will discuss the Long Term Road Strategy in the morning and the MOA in the afternoon.

Policies and Priorities Committee meeting scheduled for August 19, 2015 will remain as scheduled, although Councillor McKean will not be in attendance and Councillor Kemmere will be leaving at noon.

## CONFIDENTIAL ITEMS

IN CAMERA

PP15-102 Moved by Councillor Milne  
That the Policies and Priorities Committee Meeting of June 3, 2015 go into closed meeting at 1:43 p.m. for a legal matter.

Carried.

PP15-103 Moved by Councillor Milne  
That the Policies and Priorities Committee Meeting of June 3, 2015 return to the open Meeting at 203 p.m.

Carried.

ADJOURNMENT

ADOPTED

Deputy Reeve adjourned the Policies and Priorities  
Committee Meeting of June 3, 2015 at 2:04 p.m.

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Chair

I hereby certify these minutes are correct.

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Chief Administrative Officer