

MINUTES

**SUNDRE INTERMUNICIPAL PLANNING COMMISSION**

Mountain View County

Minutes of the **Sundre Intermunicipal Planning Commission** held on **June 02, 2015**, via teleconference.

Via Teleconference:

A. Aalbers; Mountain View County  
K. Heck; Mountain View County  
T. Leslie; Town of Sundre

In Attendance:

M. Bloem; Director of Planning & Development Services/Secretary  
A. Gibson; Development Officer  
L. Craven; Recording Secretary

CALL TO ORDER:

M. Bloem called the meeting to order at 8:31 a.m.

M. Bloem stated that the three committee members would be joining the meeting via teleconference call.

M. Bloem, Director of Planning & Development Services declared the meeting open and stated that the first order of business is the appointment of Chair and Vice Chair of the Sundre Intermunicipal Planning Commission for 2014/2015.

A. Aalbers nominated T. Leslie for Chair of the Sundre Intermunicipal Planning Commission for 2014/2015.

T. Leslie Declined

T. Leslie nominated A. Aalbers for Chair of the Sundre Intermunicipal Planning Commission for 2014/2015.  
There were no further nominations.

Moved by T. Leslie

SIPC 15-001

That nominations cease.

Carried

M. Bloem declared that A. Aalbers be appointed as Chair for the Sundre Intermunicipal Planning Commission until the 2014/2015 Organizational Meeting.

A. Aalbers called for nominations for the Vice Chair of the Sundre Intermunicipal Planning Commission for 2014/2015.

K. Heck nominated T. Leslie for Vice Chair of the Sundre Intermunicipal Planning Commission for 2014/2015.  
There were no further nominations.

SIPC 15-002 Moved by K. Heck  
That nominations cease.  
Carried

A. Aalbers declared that T. Leslie be appointed as Vice Chair for the Sundre Intermunicipal Planning Commission until the 2014/2015 Organizational Meeting.

AGENDA

SIPC 15-003 Moved by K. Heck  
That the Sundre Intermunicipal Planning Commission adopt the agenda of the Sundre Intermunicipal Planning Commission meeting of June 02, 2015 as presented.  
Carried

SIPC 15-004 Moved by T. Leslie  
That the Sundre Intermunicipal Planning Commission approves the adoption of the Sundre Intermunicipal Planning Commission minutes electronically (via email).  
Carried

PLDP20150182  
SE 3-33-5-5  
Plan 9913345, Lot 145

Planning and Development Services presented an overview of the proposed development located at SW 15-30-1-5, and provided information as introduced in the agenda package.

Planning and Development Services provided specific information to the application as follows:

- Development Permit for Setback Relaxation to Existing Structures.
- Applicant /Landowner – HERNDIER, Garry & Marlene
- Zoning Parks & Comprehensive Recreational District (P-PCR) and 0.09 acres.
- Property is located within Division 5 and in the rural neighborhood of Eagle Hill / Westward Ho.
- The applicants applied for a compliance review in February, 2015 and as a result it was found that the structures did not meet setback requirements.
- The applicants are now moving forward with a development permit to bring the structures into compliance.
- Administration can support this application as the location of the structures has no negative impact on adjacent properties.
- Property is within Fallen Timber campground.

Sundre Intermunicipal Planning Commission had no concerns or questions regarding the application.

Administration clarified the process of approval of Development Permits within the Sundre Referral Area and Sundre's Fringe Area as defined in the Intermunicipal Development Plan. Administration will provide a copy of the Sundre IDP to all members.

Moved by K. Heck

SIPC 15-005 That the Sundre Intermunicipal Planning Commission approve the Setback Relaxation to Existing Structures, in accordance with the Land Use Bylaw No. 01/14 and the submitted application, within SE 3-33-5-5 Plan 9913345 Lot 145 submitted by HERNDIER, Garry & Marlene, Development Permit File No. PLDP20150182, subject to the following conditions:

**CONDITIONS:**

**The works outlined in this application are subject to the following Standard Conditions:**

**STANDARD CONDITIONS:**

1. The provisions of the Land Use Bylaw No. 01/14.
2. Approval by the approving authority does not exclude the need and/or requirements of the Permittee to obtain any and all other permits as may be required by this or any other legislation, bylaws, or regulations.
3. The Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/or Land Use Bylaw.

**STANDARD CONDITIONS IF APPLICABLE:**

4. Landowners shall be responsible for dust control on the County road adjacent to their property.
5. N/A
6. N/A
7. N/A
8. N/A
9. A rural address is required to be posted on the property. The landowner shall contact Mountain View County to obtain a rural address and the requirements for posting it on the property as per the Rural Addressing Bylaw.

**PERMITS ASSOCIATED WITH BUILDING CONSTRUCTION:**

10. N/A
11. N/A

Adopted

**ADDITIONAL CONDITIONS:**

12. That setback relaxations be granted for the life of the building(s) as per the Real Property Report, prepared by High Country Surveys dated February 10, 2015.

Carried

ADJOURNMENT

SIPC 15-006 Moved by T. Leslie  
That the Sundre Intermunicipal Planning Commission meeting of June 02, 2015 be adjourned at 8:50 a.m.

Carried

Conference call with all members was terminated at 8:50 a.m.

Adopted Via Email June 18, 2015

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Chair

I hereby certify these minutes are correct.

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Secretary, Sundre Intermunicipal Planning Commission