

MINUTES

REGULAR COUNCIL MEETING

Mountain View County

Minutes of the Regular Council Meeting held on Wednesday, November 12, 2014, in the Council Chamber, 1408 Twp Rd. 320, Didsbury, AB

PRESENT: Reeve B. Beattie
Councillor A. Aalbers
Councillor K. Heck
Councillor A. Kemmere
Councillor D. Milne
Councillor J. Sayer

ABSENT: Councillor P. McKean

IN ATTENDANCE: T. Martens, Chief Administrative Officer
J. Rusling, Director, Planning and Development Services
G. Wiens, Director, Corporate Services
R. Baker, Director, Operational Services
J. Holmes, Director, Legislative, Community, & Agricultural Services
M. Bloem, Manager, Planning Services
T. Connatty, Planner
G. Eyers, Executive Assistant

CALL TO ORDER: Reeve Beattie called the meeting to order at 9:01 a.m.

Reeve Beattie introduced Council and Staff.

AGENDA Reeve Beattie advised of the following amendments to the agenda:
4.1 Bylaw No. LU 39/14 - Land Use Bylaw Amendment - Moratorium Bylaw (1:00 p.m.) (additional information)
4.2 Bylaw No. LU 48/14 - NE 34-31-4 W5M (additional information)
4.3 Bylaw No. LU 51/14 - SW 6-32-4 W5M (additional information)

Moved by Councillor Sayer
RC14-630 That Council adopt the agenda of the Regular Council Meeting of November 12, 2014 as amended. Carried.

MINUTES Moved by Councillor Milne
RC14-631 That Council adopt the Minutes of the Council Budget Meeting of October 6, 2014. Carried.

Moved by Councillor Kemmere
RC14-632 That Council adopt the Minutes of the Regular Council Meeting of October 8, 2014. Carried.

- Moved by Councillor Aalbers
RC14-633 That Council adopt the Minutes of the Special Regular Council Meeting of October 9, 2014.
Carried.
- Moved by Councillor Heck
RC14-634 That Council adopt the Minutes of the Council Budget Meeting of October 15, 2014.
Carried.

PUBLIC HEARINGS
Bylaw #LU 48/14
NE 34-31-4 W5M

The application for redesignation of the NE 34-31-4 W5M, was introduced by the Planning and Development Department. Council was advised that Administration has received a request from the applicant to withdraw the redesignation for this parcel. The applicant has indicated that drilling in this area has ceased and the requirement for the ponds has decreased. They have indicated that the site will be reclaimed and returned to agricultural use. A copy of the written request to withdraw is attached to the report. This Bylaw has received first reading and also has been advertised therefore Administration recommends that a motion for Second Reading be made and then refusal of the Bylaw. The action of defeating the Bylaw will ensure a permanent record of Council's action in relation to the Bylaw.

Reeve Beattie opened the public hearing regarding Bylaw #LU 48/14.

The Planning and Development Department provided specific information to the application as follows:

- To redesignate 11.8 acres from Agricultural District (A) to Heavy Industrial District (I-HI).
- Division 4
- Rural Community: Harmattan

The Planning and Development Department recommended that Bylaw #LU 48/14 be defeated at second reading.

The Planning and Development Department advised that all correspondence received was provided to Council.

Don Cretin, Construction Manager, Exxonmobil Resources Ltd., stated that reclamation is underway and will be completed next week, however, finalization may not happen until the spring of 2015 due to weather conditions.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Council questions resulted in the following information:

- Soil testing will be undertaken

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and stated that the intent is to return the property to its original use.

The applicant was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor Milne

RC14-635 That Council give second reading to Bylaw No. LU 48/14 to redesignate lands in the NE 34-31-4 W5M.

Motion Defeated.

Bylaw #LU 51/14
SW 6-32-4 W5M

Reeve Beattie opened the public hearing regarding Bylaw #LU 51/14.

The application for redesignation of the SW 6-32-4 W5M, was introduced by the Planning and Development Department and the following information was introduced as provided in the agenda package such as the application for redesignation, location map, assessment map, site map, and aerial photos. The Planning and Development Department provided specific information to the application as follows:

- To redesignate 79.0 acres from Agricultural District (A) to Agricultural 2 District (A2)
- Division 4
- Rural Community: Bergen

The Planning and Development Department recommended that Bylaw #LU 51/14 be given second reading.

The Planning and Development Department advised that all correspondence received was provided to Council.

Alexander MacKenzie, owner, declined the opportunity to provide comment.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Council questions resulted in the following information:

- The property does not meet the fragmentation policy as the water body is not year round
- The owner intends to subdivide a 52.8 acre parcel out of the 79 acres
- A remaining 26 acre parcel does not comply with the current Municipal Development Plan Bylaw which would be considered at the time of Subdivision by the Municipal Planning Commission
- If approval is granted there would be three titles on the quarter section

ADOPTED

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and stated that it is the owner's intent to provide the applicant's son the opportunity to farm.

The applicant was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor Heck

RC14-636 That Council give second reading to Bylaw No. LU 51/14 to redesignate lands in the SW 6-32-4 W5M.

Motion Defeated.

Bylaw #LU 54/14
SW 7-30-1 W5M

Reeve Beattie opened the public hearing regarding Bylaw #LU 54/14.

The application for redesignation of the SW 7-30-1 W5M was introduced by the Planning and Development Department and the following information was introduced as provided in the agenda package such as the application for redesignation, location map, assessment map, site map, and aerial photos. The Planning and Development Department provided specific information to the application as follows:

- To redesignate 68.8 acres from Agricultural District (A) to Parks and Recreation District (P-PR) and a textual amendment to the definition of Recreational Service, Outdoor Participant by adding "shotgun".
- Division 1
- Rural Community: Wessex

The Planning and Development Department recommended that Bylaw #LU 54/14 be given second reading.

The Planning and Development Department advised that 17 letters were received and were provided to Council in the Regular Council agenda package, Revised Agenda package or handed out at the meeting..

Don and Gwen Day, owners, provided an overview of the redesignation application including the following:

- Family history and involvement
- Local projects
- Proposed expansion and layout
- Shooting directions and noise buffering
- Traffic safety and parking
- Shooting Sheds

ADOPTED

Luther Cutts, ex-RCMP Officer, provided information regarding sound levels and shooting sheds. He stated that shooting sheds assist in containing sound but are restrictive and not compatible with shooting clays as the shooter needs to be in a standing position to shoot safely. Safety is the biggest concern.

Gwen Day provided the following information:

- Controlling shooting direction
- Effects on domestic animals

Pat Sheehan stated that he currently leases land from Don and Gwen Day. He stated that the land is very productive. The noise does not have an effect on his cattle or on the local wildlife.

Gwen Day provided the following information:

- Wildlife
- Decibel levels taken by Luther Cutts
- Hours of operation
- Facility safety
- Lead management and biodegradable targets
- Community involvement and fundraisers
- Environmental stewardship

Recess and Reconvene

Reeve Beattie recessed the meeting at 10:25 a.m. and reconvened at 10:36 a.m.

Reeve Beattie asked if there were any comments from the gallery.

Don Terrio, Carstairs resident, stated that he is currently an RCMP officer, with extensive firearms training. He lives on the west side of Carstairs and noise from the facility is not an issue. He is awoken daily by the train that runs through Carstairs but not the shooting range.

Josh Day lives adjacent to the shooting range. His two young children who nap during the day are not disturbed by the noise.

Stacey Sommerfeld, Carstairs resident, is not disturbed by the noise. He works shift work and is not disturbed by noise from the subject property.

Brad Boudreau, adjacent landowner, would like the property to be operated as it was when he bought his property. Noise levels were not measured from his property. He has concerns regarding reclamation of the property and asked if there are any studies regarding lead contamination in the groundwater. He has never been personally contacted by the applicant regarding the proposed changes. Hours of operation are a concern. A change in use of the gun range will affect the sale of his property as it may now be undesirable.

Teena Trick-Wilks, adjacent landowner, stated that she is concerned about the increase in noise. She discussed berming, safety, hours of operation, reclamation, and traffic safety.

Tom Little, adjacent landowner, stated that he is concerned about the increased noise levels, increased frequency, and increased traffic in the last couple of years. Pistol and rifles should not be permitted.

Tracy Swanby, Carstairs resident, stated that she also owns land just south of the shooting range, discussed the Wessex Area Structure Plan questionnaire. She feels that shooting ranges should not be included in the definition for recreation and requested that all reference to shooting be removed from County recreation facilities. Lead contamination and reclamation need to be considered. Noise enforcement is a concern.

Barb Wolosiek, adjacent landowner, stated that she is concerned regarding the effect of noise on wildlife as well as her horses. She operates a dog kennel and works with stray animals which are affected by the constant noise.

Andrew Cooke declined the opportunity to speak.

Craig and Georgina Swanby, adjacent landowners to the south, purchased their property with the knowledge of the existing shooting business. They are concerned with the proposal to increase the size of the shooting business and an increase in noise and traffic. They are also concerned regarding reclamation and feel that periodic contamination studies need to be undertaken. Major concerns are gun safety, hours of operation, traffic safety, and property values.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Bill Sheehan stated that he supports the application. He feels that any issues that are brought forward will be addressed in a professional manner.

Council questions resulted in the following information:

- Ten shooting stations are in the previously approved area and the intent is to add an addition 14 shooting stations in the additionally approved area
- Currently operating 14 shooting stations in the proposed area
- Target load shells differ from hunting load shells
- Mr. Cutts stated that he is not a scientist but has a degree in law enforcement
- Mr. Cutts has been trained with decibel meters

ADOPTED

- Hours of operation are currently not on their Development Permit
- Hours of operation and parking would be addressed in a Development Permit application
- No reclamation regarding lead contamination has been undertaken to date
- Bylaw No. 07/11 – Noise Bylaw relates only to Class 1 ranges
- Some of the spent shells land in an unapproved area

Ken Wolosiek, adjacent resident, is concerned about the current approval, reclamation costs, and groundwater contamination.

Council questions resulted in the following information:

- Provisions within the Development Permit are enforced by the County
- There are currently people operating outside of approved Development Permits which are investigated on a complaint basis
- Mr. Day has obtained four water reports

Tracy Swanby stated that she has had water samples from her well, adjacent landowner wells, and creek water tested. The results do not show lead contamination in the well water, however, some strange results came back from the creek samples. She is awaiting a report from Matrix Solutions.

Teena Trick-Wilks stated that she feels that Provincial representatives need to attend the property during business hours to review noise levels as well as contamination concerns.

Luther Cutts advised that there are currently studies and business plans being undertaken to address lead contamination.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

The applicant was provided the opportunity for closing remarks and stated that they are fully aware of future studies that will need to be undertaken.

Hearing no further comments Reeve Beattie closed the Public Hearing.

Moved by Councillor Sayer

RC14-637 That Council give second reading to Bylaw No. LU 54/14 redesignating the lands within the SW 7-30-1 W5M and a textual amendment to Section 2.5 Definitions of the Land

ADOPTED

Use Bylaw No. 01/14 within the definition for Recreation Services, Outdoor Participant by adding shotgun as outlined on Schedule "B".

Carried.

Moved by Councillor Sayer

RC14-638 That Council give third reading to Bylaw No. LU 54/14 redesignating the lands within the SW 7-30-1-5 and a textual amendment to Section 2.5 Definitions of the Land Use Bylaw No. 01/14 within the definition for Recreation Services, Outdoor Participant by adding shotgun as outlined on Schedule "B".

Carried.

Moved by Councillor Milne

RC14-639 That Council recommend that the Municipal Planning Commission consider regulating the hours of operation, size and number of events, noise attenuation, and environmental stewardship when considering a Development Permit Application for lands affected under Bylaw No. LU 54/14,

Carried.

Bylaw #LU 56/14
SW 7-33-4 W5M

Reeve Beattie opened the public hearing regarding Bylaw #LU 56/14.

The application for redesignation of the SW 7-33-4 W5M, was introduced by the Planning and Development Department and the following information was introduced as provided in the agenda package such as the application for redesignation, location map, assessment map, site map, and aerial photos. The Planning and Development Department provided specific information to the application as follows:

- To redesignate 10 acres from Agricultural District (A) to Country Residential (R-CR) District
- Division 5
- Rural Community: Eagle Hill / Westward Ho

The Planning and Development Department recommended that Bylaw #LU 56/14 be given second reading.

The Planning and Development Department advised that all correspondence received was provided to Council.

Dallas Rosevear, applicant, was not in attendance.

Moved by Councillor Aalbers

RC14-640 That Council defer the Public Hearing of Bylaw No. LU 56/14 redesignating the lands within SW 7-33-4 W5M to be held within two months.

Carried.

Recess and Reconvene

Reeve Beattie recessed the meeting at 12:20 p.m. and reconvened at 1:03 p.m.

Bylaw #LU 39/14
Land Use Bylaw Amendment

Reeve Beattie opened the second public hearing regarding Bylaw #LU 39/14.

The Planning and Development Department introduced Bylaw No. LU 39/14 and the following information:

- 17 letters were received and provided to Council
- AESRD Public Meeting
- Proposed Moratorium area

Reeve Beattie asked if there were any comments from the gallery.

Kirk Westlund, representing the Coyote Creek RV Resort, stated that he was in attendance at the AESRD Public Meeting and is in opposition to the moratorium bylaw. The moratorium bylaw would affect development in the resort as well as property values.

Ellen Power read a letter that she had submitted dated November 10, 2014.

Liz Negropones declined the opportunity to speak.

Zach Linkewich, Molmac resident, discussed the effects of the flood of 2013, AESRD identified study area, history of the braided river system, and Provincial and County regulations regarding petitions and berms. He stated that the implementation of a moratorium bylaw is unconstitutional. He requested that an unbiased hydrology study be undertaken of the area.

Robert Beuck, resides within the study area, stated that none of the residents on his Range Road were affected by the 2013 flood. He understands that the County is doing due diligence but now that the study result are in the moratorium area should be reduced.

Colin Simmons, Solicitor, on behalf of Doogie Developments, advised that his client owns land in the north portion of the study area. He feels that the size of the area should be reduced. His client is unable to sell lots because his property is included in the study area. He has reviewed the draft AESRD McDougall Flats Area Hazard Flood study report and suggested that the moratorium bylaw area be reduced.

Mari-lou Ziengenhagel was advised of the Options that have been provided to Council. She stated that Option 1 makes the most sense.

Liz Negropones stated that the entire process is filled with questions, and Provincial contradictions and Provincial conflict of interest and this bylaw should be defeated. She advised that all of the development in the area was built

with County approved permits. She stated that the County is responsible to protect the people. The Province, not the County, should be responsible for their river.

Dave Moore, Coyote Creek resident, objected to the AESRD flood study design as it does not seem fair that they are included.

Robert Beuck discussed building restrictions such as setbacks.

Dave Lamb, landowner adjacent to Coyote Creek, stated that the AESRD study is still a draft and feels that the County should not put in a moratorium until the AESRD study is finalized. He asked who would compensate him if his land is not saleable.

Bruce Johnson, Coyote Creek, stated that he has been advised by the Province that the County will be able to tweak the regulations. All of the ratepayers in the County will be responsible to pick up the cost of lost revenue if the assessment of these properties decreases.

Leslie Skopik, Molmac resident, has never been flooded but is included in the area. She stated that she is taking up a petition and will submit it to the Province and that she will fight the County on their decision.

Joe Van Weenen, Arowen Campground, stated that it takes a long time for Provincial approval.

Liz Negropontes asked the Chief Administrative Officer if this is the only moratorium currently underway in the Province and was advised the he does not know the answer to the question. She requested that information from these Public Hearings be provided to the AESRD.

Sandra Dempsy-Cook discussed questions and answers published on the Provincial website regarding Bill 27.

Council questions resulted in the following information:

- There would be no change in the land use
- The proposed moratorium bylaw would only apply to new development

Myron Thompson discussed previous Provincial actions in an attempt to protect the Town of Sundre. He stated that the County should make decisions for its residents. Mr. Thompson advised that the Town of Sundre approves development in floodways and flood fringes based on certain criteria. The County should push back the responsibilities to the Province regarding the Provincial rivers.

ADOPTED

Phil Wilde stated that he feels that there is more behind this than what is seen. Option 1 is the best of the three options.

Zach Linkewich stated that Oceans and Fisheries governs all fish bearing waters. He resides in Cochrane.

Recess and Reconvene

Reeve Beattie recessed the meeting at 2:25 p.m. and reconvened at 2:38 p.m.

Ellen Power requested that a motion be passed to quash the moratorium bylaw.

David Moore requested clarification regarding existing development and was advised that the proposed moratorium would affect any new development.

Jim Kryway was advised that if passed the moratorium will expire in February or a new bylaw would be required if Council wishes to extend the moratorium.

Liz Negropones stated that she hopes that Council will reconsider their decision. Council should engage the people and meet with Provincial Ministers or Deputy Ministers regarding identifying floodways and flood fringes.

Doug Smith stated it is premature and not reasonable to put this moratorium in place until the Provincial Government finalizes the flood maps.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Reeve Beattie asked that staff provide mapping for just the floodway.

Recess and Reconvene

Reeve Beattie recessed the meeting at 2:51 p.m. and reconvened at 3:12 p.m.

The Planning Department provided the area requested.

Hearing no further comments Reeve Beattie closed the second Public Hearing for Bylaw No. LU 39/14.

Reeve Beattie advised that the following motion be brought back to the floor for consideration.

RC14-594 Moved by Councillor Kemmere
"That Council amend Bylaw No. 39/14 to include only lands flooded during the June 2013 flood event."

Councillor Kemmere requested a friendly amendment of Motion #RC14-594 to Read:

ADOPTED

“That Council amend Schedule “A” of Bylaw No. 39/14 to include only lands defined as Floodway lands in the draft ESRD McDougal Flats Flood Hazard Study.”

Councillor Aalbers declared a pecuniary interest and left the table at 3:15 p.m.

Reeve Beattie called the question on amended Motion RC14-594.

Carried

Reeve Beattie advised that the following motion be brought back to the floor for consideration.

RC14-592 Moved by Councillor McKean
That Council give second reading to Bylaw No. LU 39/14 to amend the land Use Bylaw 01/14 for a Moratorium on Redesignation, Subdivision and Development in McDougal Flats and to include only lands defined as Floodway lands in the draft ESRD McDougal Flats Flood Hazard Study.

The question on Motion RC14-592 was not called.

RC14-641 Moved by Councillor Sayer
That Council defer Bylaw No. LU 39/14 to amend the Land Use Bylaw 01/14 for a Moratorium on Redesignation, Subdivision and Development in McDougal Flats to November 26, 2014; and further request that staff obtain a legal opinion and provide alternate options.

Motion Defeated.

Reeve Beattie called the question on Motion RC14-592.

Carried.

RC14-642 Moved by Councillor Kemmere
That Council give third reading to Bylaw No. LU 39/14 to amend the Land Use Bylaw 01/14 for a Moratorium on Redesignation, Subdivision and Development in McDougal Flats to November 26, 2014 and to include only lands defined as Floodway lands in the draft ESRD McDougal Flats Flood Hazard Study.

Carried.

Recess and Reconvene

Reeve Beattie recessed the meeting at 3:30 p.m. and reconvened at 3:40 p.m.

Councillor Aalbers returned to the table at 3:40 p.m.

BYLAWS
Bylaw #LU 55/14
SE 9-33-4 W5M

RC14-643 Moved by Councillor Aalbers
That Council give first reading to Bylaw No. LU 55/14 redesignating the lands within the SE 9-33-4 W5M as contained in the agenda package.

Carried.

- RC14-644 Moved by Councillor Aalbers
That Council set the Public Hearing for Bylaw No. LU 55/14 redesignating the lands within the SE 9-33-4 W5M to December 10, 2014 at or after 9:00 a.m.
Carried.
- Bylaw #LU 59/14
NW 27-32-5 W5M
Plan 804JK Lot B RC14-645 Moved by Councillor Milne
That Council give first reading to Bylaw No. LU 59/14 redesignating the lands within the NW 27-32-5 W5M Plan 804JK Lot B as contained in the agenda package.
Carried.
- RC14-646 Moved by Councillor Milne
That Council set the Public Hearing for Bylaw No. LU 59/14 redesignating the lands within the NW 27-32-5 W5M Plan 804JK Lot B to December 10, 2014 at or after 9:00 a.m.
Carried.
- Bylaw #LU 60/14
NW 15-31-27 W4M RC14-647 Moved by Councillor Sayer
That Council give first reading to Bylaw No. LU 60/14 redesignating the lands within the NW 15-31-27 W4M as contained in the agenda package.
Carried.
- RC14-648 Moved by Councillor Sayer
That Council set the Public Hearing for Bylaw No. LU 60/14 redesignating the lands within the NW 15-31-27 W4M to December 10, 2014 at or after 9:00 a.m.
Carried.
- Bylaw #LU 61/14
NW 15-33-2-5 Plan 0610100
Block 1, Lot 1 RC14-649 Moved by Councillor Kemmere
That Council give first reading to Bylaw No. LU 61/14 redesignating the lands within the NW 15-33-2-5 and Plan 0610100, Block 1, Lot 1 as contained in the agenda package.
Carried.
- RC14-650 Moved by Councillor Kemmere
That Council set the Public Hearing for Bylaw No. LU 61/14 redesignating the lands within the NW 15-33-2-5 and Plan 0610100, Block 1, Lot 1 to December 10, 2014 at or after 9:00 a.m.
Carried.
- Bylaw #LU 62/14
SE 28-30-1 W5M RC14-651 Moved by Councillor Aalbers
That Council give first reading to Bylaw No. LU 62/14 redesignating the lands within the SE 28-30-1 W5M as contained in the agenda package.
Carried.
- RC14-652 Moved by Councillor Aalbers
That Council set the Public Hearing for Bylaw No. LU 62/14 redesignating the lands within the SE 28-30-1 W5M to December 10, 2014 at or after 9:00 a.m.
Carried.
- Bylaw #LU 63/14
SW 2-30-29 W4M RC14-653 Moved by Councillor Heck
That Council give first reading to Bylaw No. LU 63/14 redesignating the lands within the SW 2-30-29 W4M as contained in the agenda package.
Carried.

ADOPTED

- RC14-654 Moved by Councillor Heck
That Council set the Public Hearing for Bylaw No. LU 63/14 redesignating the lands within the SW 2-30-29 W4M to December 10, 2014 at or after 9:00 a.m.
Carried.
- NEW BUSINESS
- 2014 Fall AAMDC Resolutions RC14-655 Moved by Councillor Sayer
That Council receive the 2014 Fall AAMDC Resolutions as information.
Carried.
- September Financial Statements RC14-656 Moved by Councillor Sayer
That Council receive the September Financial Statements as information.
Carried.
- Town of Olds Joint Meeting RC14-657 Moved by Councillor Kemmere
That Council receive Mountain View County and Town of Olds Joint Meeting Notes of October 20, 2014 as information.
Carried.
- Councillor Appointment CESD RC14-658 Moved by Reeve Beattie
That Council appoint Councillor Sayer as Council representative to the Chinooks Edge School Division – Carstairs Planning Team for the duration of the Committee.
Carried.
- INFORMATION ITEMS RC14-659 Moved by Councillor Milne
That Council receive the following items as information:
- 20140922 - MVRWMC September 22 2014 Approved Board Minutes
- 20141015 CAAMDC Contact Newsletter
- 20141022 CAAMDC Contact Newsletter
- 20141029 - MVRWMC Oct 20 Special Meeting Minutes
- 20141029 AAMDC Contact Newsletter
- 20141104 - Council Directives
Carried.
- IN CAMERA RC14-660 Moved by Councillor Kemmere
That the Regular Council Meeting of November 12, 2014 go into closed meeting at 3:59 p.m.
Carried.
- RC14-661 Moved by Councillor Heck
That the Regular Council Meeting of November 12, 2014 return to the open meeting at 4:11 p.m.
Carried.

ADJOURNMENT

ADOPTED

Reeve Beattie adjourned the Regular Council Meeting of November 12, 2014 at 4:11 p.m.

Chair

I hereby certify these minutes are correct.

Chief Administrative Officer