

MINUTES

POLICIES AND PRIORITIES COMMITTEE MEETING

Mountain View County

Minutes of the Policies and Priorities Committee Meeting held on Wednesday, March 5, 2014, in the Council Chamber, 1408 Twp Rd. 320, Didsbury, AB

PRESENT: Councillor P. McKean (Deputy Reeve, Chair)
Reeve B. Beattie
Councillor A. Aalbers
Councillor K. Heck
Councillor D. Milne
Councillor J. Sayer

ABSENT: Councillor A. Kemmere

IN ATTENDANCE: T. Martens, Chief Administrative Officer
J. Rusling, Director, Planning and Development Services
J. Holmes, Legislative, Community and Agricultural Services
G. Wiens, Director, Corporate Services
R. Baker, Director, Operational Services
A. Wild, Communications Coordinator
G. Evers, Executive

CALL TO ORDER: Deputy Reeve McKean called the meeting to order at 9:00 a.m.

Deputy Reeve McKean introduced Council and staff.

AGENDA Deputy Reeve McKean advised that the agenda would be amended as follows:

- 5.2 Greg Filipchuk, Land and Community Relations, Plains Midstream Canada (additional information attached)
- 5.3 Tracy McCrimmon, SPOG - Mutual Aid and Resident Visit Program (additional information attached)
- 8.12 2013 Fire Department Call Stats
- 8.13 2014 Spring AAMDC Resolutions
- 11.1 Legal Matter (Tony Martens)

Moved by Councillor Milne
PP14-033 That the Policies and Priorities Committee adopt the agenda of the Policies and Priorities Committee Meeting of March 5, 2014 as amended.

Carried.

MINUTES

Moved by Councillor Aalbers
PP14-034 That the Policies and Priorities Committee adopt the minutes of the Policies and Priorities Committee Meeting of February 5, 2014.

Carried.

DELEGATION
Westward Ho
Campers' Association

Deputy Reeve McKean welcomed Pat Strey and Rob Campbell, representing Westward Ho Campers' Association, to the Policies and Priorities Committee Meeting.

Mr. Strey provided information regarding:

- Initial Proposal / Contract Review
- Improvements
- Equipment
- Emergency procedures
- Operating Budget and Capital Maintenance
- Proposed campground upgrades and funding

The Policies and Priorities Committee discussed the following:

- County Grants
- Federal and Provincial Grants
- Fire protection
- Fireworks Bylaw
- Removal of hazardous trees

Deputy Reeve McKean thanked Mr. Strey and Mr. Campbell for the presentation.

DELEGATION
Plains Midstream

Deputy Reeve McKean welcomed Ryan Neish and Greg Filipchuk, Plains Midstream, to the Policies and Priorities Committee Meeting.

Mr. Filipchuk provided information regarding:

- Company structure and mandate
- June 7, 2012 incident report
- Community investment
- Outreach Program - 2014

The Policies and Priorities Committee discussed the following:

- Lessons learned from the 2012 incident
- Communication with local residents
- Incident follow-up assessments have taken place and will continue
- Resort access during the 2012 incident

Deputy Reeve McKean thanked Mr. Filipchuck and Mr. Neish for the presentation.

DELEGATION
SPOG

Deputy Reeve McKean welcomed Tracey McCrimmon, representing the Sundre Petroleum Operators Group (SPOG), to the Policies and Priorities Committee Meeting.

Ms. McCrimmon provided information regarding

- Mutual Aid and Resident Visit Program
- Value of SPOG
- Evacuation process and robo-call program
- SPOG Neighbours Day

The Policies and Priorities Committee discussed the following:

- Participation in SPOG Neighbours Day
- Emergency response and communication to landowners
- Resident notification program

Deputy Reeve McKean thanked Ms. McCrimmon for the presentation.

NEW BUSINESS

Water Valley Pre Fire Plan

Ryan Morrison provided an overview of the process in preparing the Water Valley Fire Plan.

Stew Walkinshaw, Montane Forest Management Ltd., reviewed the recommendations within the Water Valley Fire Plan.

The Policies and Priorities Committee discussed the following:

- Area specific fire plans
- Fuel loads
- County Emergency Management during an event
- Preparation of a fire plan takes approximately 4 months and costs approximately \$15,000

Moved by Councillor Aalbers

PP14-035

That the Policies and Priorities Committee receive the Water Valley Fire Plan as prepared by Montane Forest Management Ltd., as information; and further, that staff bring back a plan regarding County wide fire preplanning to a future Policies and Priorities Committee Meeting.

Carried.

Cremona RAV

John Newberry, Cremona Fire Department, stated that the Cremona Fire Department is unique because they have two stations. Manpower and equipment mobility are a concern.

The Policies and Priorities Committee discussed the following:

- Water Valley Firehall was originally built to provide storage
- Cremona Fire Services Agreement
- Deployment of equipment is a management decision
- Equipment costs are related to service levels
- Equipment needs for grass fires
- Capital replacement for Cremona is a 100% cost to the County

Moved by Reeve Beattie

PP14-036

That the Policies and Priorities recommend that Council increase the 20 Year Fire Capital Plan for an additional Rapid Attack Vehicle for the Cremona/Water Valley Fire Department in the amount of \$150,000, as recommended by the Cremona Fire Advisory Committee, and that the contribution

ADOPTED

to the Fire Reserve be adjusted in the 2014 budget to reflect the change.

Carried.

PP14-037 Moved by Councillor Milne
That the Policies and Priorities Committee defer the recommendation for the replacement of Self Contained Breathing Apparatus for the Cremona and District Emergency Services Department in 2014 until the Fire Chiefs bring back a joint recommendation after discussion at the Fire Chiefs retreat.

Carried.

PP14-038 Moved by Councillor McKean
That the Policies and Priorities recommend that Council amend the 20 Year Fire Capital Plan to change Unit 240 from a Command Vehicle to a Rescue Unit at an estimated total cost of \$175,000, as recommended by the Cremona Fire Advisory Committee, and that the contribution to the Fire Reserve be adjusted in the 2014 budget to reflect the change.

Carried.

Fire Department
Call Stats PP14-039 Moved by Councillor Milne
That the Policies and Priorities Committee receive the 2013 Fire Department Call Stats as information.

Carried.

Recess and Reconvene Deputy Reeve McKean recessed the meeting at 11:24 a.m. and reconvened at 11:38 a.m.

Rosebud Health
Foundation Clem Keulker, in response to a question, stated that there is no guarantee if, or if how long, the Didsbury Hospital will remain functioning. Carstairs has approved funding over a three year period and Didsbury has not indicated a time frame for their approved funding.

PP14-040 Moved by Councillor Milne
That the Policies and Priorities Committee recommend that Council contribute \$60,000, to the Rosebud Health Foundation to go towards the upgrading of the Didsbury Hospital Heliport; and further, that Mountain View County retain all funds until they are required by the Health Foundation to construct the Heliport; and that the project funds be allocated from the Tax Rate Stabilization Reserve.

Carried.

OLD BUSINESS
Corporate Services
Monthly Report

Greg Wiens, Director, Corporate Services, provided a verbal update of the Financial Statements.

Council Chamber
Audio/Video Upgrade

Don Oldridge, Manager, IT/Business Services, provided a verbal update regarding the Council Chamber Audio/Video Upgrade and advised that the review team is scheduled to meet next Monday.

- PP14-041 Moved by Reeve Beattie
That the Policies and Priorities Committee request that Councillor Aalbers attend the Council Chamber Audio/Video Upgrade Team Meeting Monday, March 10, 2014 at the County office.
Carried.
- PP14-042 Moved by Councillor Milne
That the Policies and Priorities Committee receive the verbal presentation regarding the Council Chamber Audio/Video Upgrade as information.
Carried.
- Recess and Reconvene Deputy Reeve McKean recessed the meeting at 12:20 p.m. and reconvened at 1:03 p.m.
- Operational Services
Monthly Report PP14-043 Moved by Councillor Milne
That the Policies & Priorities Committee receive the January 2014 Operational Services Department reports as information.
Carried.
- Planning and Development
Monthly Report PP14-044 Moved by Councillor Milne
That the Policies and Priorities Committee receive the Planning and Development Services Department statistics as information.
Carried.
- Legislative and Community
Services Monthly
Report PP14-045 Moved by Councillor Sayer
That the Policies & Priorities Committee receive the Legislative, Community Services and Agricultural monthly report as information.
Carried.
- CAO Services
Monthly Report PP14-046 Moved by Councillor Sayer
That the Policies & Priorities Committee receive the CAO Services Monthly Health and Safety Report for January 2014 and the Human Resources Report for February 2014 as information.
Carried.
- NEW BUSINESS
Range Rd 40
Engineering PP14-047 Moved by Councillor Aalbers
That the Policies and Priorities Committee request that the engineering of RR 40 from Hwy 582 to Hwy 27 be included in the Local Road Management Plan discussions.
Carried.
- Newall Property
Pit Development PP14-048 Moved by Reeve Beattie
That the Policies and Priorities Committee defer the gravel extraction on County owned properties south west of Sundre pending review of recommendations from the Aggregate Committee.
Carried.

Master Road Use Agreement

The Policies and Priorities Committee requested that the Road Use Agreement Policy and Procedure be amended as follows:

- include zero tolerance regarding road bans and be brought back for consideration
- road inspections twice daily
- Contracted inspection services at cost recover plus 15%

PP14-049 Moved by Councillor Milne
That the Policies and Priorities Committee receive the Master Road Use Agreement report as information.
Carried.

Agricultural Funding Policy

PP14-050 Moved by Reeve Beattie
That the Policies and Priorities Committee request that Policy 6306, Agricultural Grants, and Procedure 6306-01, Agricultural Grant Procedure be brought back to the March 26, 2014 Council meeting including comments from the Agricultural Services Board.
Carried.

Recess and Reconvene

Deputy Reeve McKean recessed the meeting at 2:39 p.m. and reconvened at 2:52 p.m.

2014 Operating Budget

Greg Wiens, Director, Corporate Services, discussed the proposed next steps regarding the 2014 Operating Budget.

Councillor Milne advised that the Carstairs Fire Department is looking for a Hotsy Pressure Washer, similar to the one that the County will be disposing of.

Tony Martens advised that he wishes to add approximately \$30,000 to \$35,000 to the Operating Budget for an IT Services review.

The Policies and Priorities Committee requested that a Special Council Meeting be arranged April 16, 2014 to deal with the 2014 Operating Budget and Tax Rate Bylaw.

PP14-051 Moved by Councillor Milne
That the Policies and Priorities Committee receive the 2014 Operating Budget and 2014 Capital & Operating Projects Budget as information.
Carried.

Councillor Open Houses

Council discussed the scheduling of Councillor Open Houses and agreed to hold an All Councillor Open House at the County office April 16, 2014.

		ADOPTED
AAMDC Resolutions		The Policies and Priorities Committee discussed the AAMDC Resolutions which will be considered at the upcoming 2014 Spring AAMDC Convention.
		Carried.
	PP14-052	Moved by Councillor Aalbers That the Policies and Priorities Committee receive the AAMDC Resolutions as information.
		Carried.
CORRESPONDENCE		Moved by Councillor Milne
P & P Directives	PP14-053	That the Policies and Priorities Committee receive the Policies and Priorities Committee Directives Report updated February 25, 2014.
		Carried.
CONFIDENTIAL ITEMS IN CAMERA		Moved by Reeve Beattie
	PP14-054	That the Policies and Priorities Committee Meeting of March 5, 2014 go into closed meeting at 3:28 p.m.
		Carried.
		Moved by Councillor Milne
	PP14-055	That the Policies and Priorities Committee Meeting of March 5, 2014 return to the open Meeting at 3:53 p.m.
		Carried.
ADJOURNMENT		Moved by Councillor Heck
	PP14-056	That the Policies and Priorities Committee Meeting of March 5, 2014 be adjourned at 3:54 p.m.
		Carried.

Chair

I hereby certify these minutes are correct.

Chief Administrative Officer